

TROY CIVIL SERVICE COMMISSION

Minutes of Meeting
September 16, 2014

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Present: Chairperson Rauh, Commissioner Conroy; Commissioner Scales (*late*)

Guests: Kristen Miaski, Human Resources Director, TSD; Irene Sorriento, Senior Personnel Clerk, City of Troy

Absent: Executive Secretary Matthews

The meeting was called to order at 9:00 A.M.

- 1) **Consider the minutes of the August 19, 2014 meeting.** Following review, on a motion by Commissioner Conroy, seconded by Chairperson Rauh, approved, 2-0.
- 2) **Establish an eligible list for four (4) years for Police Sergeant (COT).** On a motion by Commissioner Conroy, seconded by Chairperson Rauh, all voted in favor, 2-0.
- 3) **Consider a job specification titled Applications Engineer (TSD) – previously tabled at the August 19, 2014 meeting.** On a motion by Commissioner Conroy, seconded by Chairperson Rauh, all voted in favor, 2-0.
- 4) **Consider a job specification titled Mobile Learning Technician (TSD) – previously tabled at the August 19, 2014 meeting.** On a motion by Commissioner Conroy, seconded by Chairperson Rauh, all voted in favor, 2-0.
- 5) **Consider an MSD-222 to create an additional position titled Senior Asset Manager (THA).** On a motion by Commissioner Conroy, seconded by Chairperson Rauh, all voted in favor, 2-0.

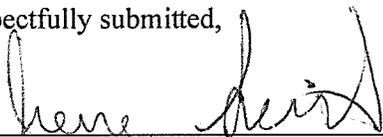
Commissioner Scales joined the meeting

- 6) **Consider an MSD-222A to create an additional position titled Family Self Sufficiency Coordinator (THA).** On a motion by Commissioner Conroy, seconded by Commissioner Scales, all voted in favor, 3-0.
- 7) **Consider a request by the City of Troy to amend the job title from Consolidated Planning Program Supervisor to Director of Housing and Community Development, as per federal HUD requirements.** On a motion by Commissioner Conroy, seconded by Commissioner Scales, all voted in favor, 3-0.
- 8) **Consider a revision to the job specification for Director of Housing and Community Development (COT).** On a motion by Commissioner Conroy, seconded by Commissioner Scales, all voted in favor, 3-0.
- 9) **Consider a revision to the job specification for Senior Cashier (COT).** On a motion by Commissioner Conroy, seconded by Chairperson Rauh, all voted in favor, 3-0.
- 10) **Revise the eligible list for Firefighter due to a candidate's election to not use veterans credits (COT).** Commissioner Scales recused herself due to conflict of interest. On a motion by Commissioner Conroy, seconded by Chairperson Rauh, all voted in favor, 2-0.
- 11) **Review certification of the City of Troy Payroll for 2014, previously tabled at the June 17, 2014.** On a motion by Commissioner Conroy, seconded by Chairperson Rauh, all voted in favor, 3-0.

The next meeting is scheduled for **Tuesday, October 20, 2014, 9:00 A.M.**, in the Troy City Hall main conference room.

The meeting was adjourned at 9:23 A.M.

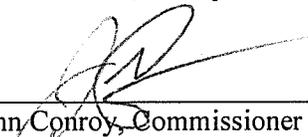
Respectfully submitted,



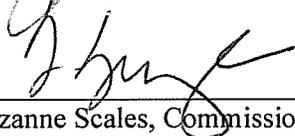
Irene Sorriento for Nancy Matthews, Executive Secretary



William Rauh, Chairperson



John Conroy, Commissioner



Suzanne Scales, Commissioner