

TROY CIVIL SERVICE COMMISSION

Minutes of Special Meeting February 24, 2015

Present: Chairperson Rauh, Commissioners Conroy and Scales, Selena Skiba.

Guests: None.

Chairperson Rauh called the meeting to order at 9:02 A.M.

- 1) **Review a lateral transfer request from the Troy Police Department for three (3) Police Officers from the Coeymans, Liberty, Frankfort, Gloversville Police Departments and Saratoga County Sheriff's Department, previously tabled at the February 17, 2015 meeting.** The Commission wanted confirmation that a background check was still performed on the lateral transfers. They were provided confirmation from the Troy Police Chief John Tedesco via a phone call that background checks are performed on lateral transfers. On a motion by Commissioner Conroy, seconded by Commissioner Scales, all voted in favor 3-0.

- 2) **Consider reviewing both the open competitive and promotional exam announcements for Personnel Associate and Personnel Officer before officially announced (COT), previously tabled at the February 17, 2015 meeting.** Selena Skiba explained that job specifications for Personnel Officer should have been listed on the agenda, per the commissions request from the 2/17/15 meeting when they requested the minimum qualifications be changed. Following discussion, the revised Personnel Officer job specifications and exam announcements for Personnel Associate and Personnel Officer were approved on a motion by Commissioner Conroy, seconded by Commissioner Scales, all voted in favor 3-0.

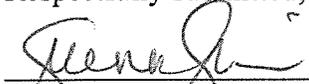
- 3) **Consider a request made by Fire Chief Tom Garrett to extend the Battalion Fire Chief eligible list for an additional three (3) years (expiration date of 4/15/2018).** On a motion by Commissioner Conroy, seconded by Chairperson Rauh, voted in favor 2-0, 1 abstain.

- 4) **Review the Troy Civil Service Commission Annual Report for 2014.** On a motion by Commissioner Scales, seconded by Commissioner Conroy, all voted in favor 3-0.

The next meeting is scheduled for **Tuesday, March 17, 2015, 9:24 A.M.**, in the Troy City Hall main conference room.

The meeting was adjourned at 9:24 A.M.

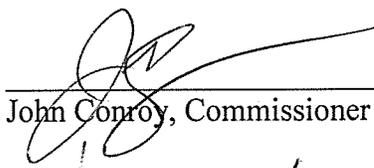
Respectfully submitted,



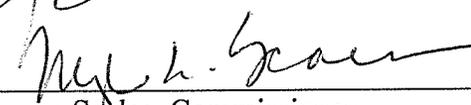
Selena Skiba, Executive Secretary



William Rauh, Chairperson



John Conroy, Commissioner



Suzanne Scales, Commissioner