TROY CIVIL SERVICE COMMISSION

Minutes of Meeting
January 19, 2016

Present: Chairperson Rauh, Commissioner Sullivan, and Executive Secretary Gabrielle Mahoney

Guests: Chief John Tedesco (COT), Adam Hotaling (TSD), Kristen Miaski (TSD), Linda Hilgy (CSEA), Dominick Rizzo (CSEA), Selena Skiba (COT)

Chairperson Rauh called the meeting to order at 9:33 A.M.

1) **Consider the minutes of the December 15, 2015 public hearing**. On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

2) **Consider the minutes of the December 15, 2015 regular meeting.** On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

3) **Consider the minutes of the December 22, 2015 special meeting**. On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

4) **Consider an MSD-222A to establish an additional position of Automotive Mechanic Helper (part-time) (COT).** On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

5) **Consider a revision to the job specification for Police Officer (COT).** Executive Secretary Mahoney explained the revision to the minimum age special requirement for candidates, which will be amended from 20 years of age to 19 years of age on or before the date of the examination. On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

6) **Consider a revision to the job specification for Police Officer (Spanish Speaking) (COT).** Executive Secretary Mahoney explained the revision to the minimum age special requirement for candidates, which will be amended from 20 years of age to 19 years of age on or before the date of the examination. On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

7) **Review a lateral transfer request from the Troy Police Department for one (1) Police Officer from the Town of North Greenbush Police Department.** On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

8) **Consider an MSD-222 to establish a new position tentatively titled Assistant to the Director of Facilities and Security (TSD).** Executive Secretary Mahoney recommended the item to be tabled for further review due to recent information received. A brief discussion developed between Kristen Miaski (TSD) and Linda Hilgy (CSEA) regarding whether or not the proposed position met the requirements of Managerial/Confidential. On a motion by Commissioner Sullivan to table the item, seconded by Chairperson Rauh, all voted in favor 2-0.

9) **Consider a job specification tentatively titled Assistant to the Director of Facilities and Security (TSD).** Executive Secretary Mahoney recommended the item to be tabled for further review because of recent information received. On a motion by Commissioner Sullivan to table the item, seconded by Chairperson Rauh, all voted in favor 2-0.

10) **Consider a resolution to approve reinstatement of employee to former position (COT).** Commissioner Sullivan read the resolution to reinstate former employee Joseph Mazzariello to his former position of Deputy Comptroller for Financial Operations. On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

11) **Consider a resolution to approve reinstatement of former employee to new position (COT).** Commissioner Sullivan read the resolution to reinstate former employee William P. Wade to the new position of Data Entry Machine Operator. On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

The meeting was adjourned at 9:50 A.M. on a motion by Commissioner Sullivan, seconded by Chairperson Rauh.

Respectfully submitted,

Gabrielle Mahoney, Executive Secretary

William Rauh, Chairperson

Suzanne Scales, Commissioner

Michael Sullivan, Commissioner