TROY CIVIL SERVICE COMMISSION

Minutes of Meeting
February 16, 2016

Present: Chairperson Rauh, Commissioner Sullivan, and Executive Secretary Gabrielle Mahoney

Guests: Irene Sorriento (COT), Adam Hotaling (TSD), Dominick Rizzo (CSEA), David Badgley (COT), Galbirth Langdon (COT), Christopher Manupella (COT)

The meeting was called to order at 9:38 A.M.

The following items were taken out of order.

3) **Consider an MSD-222 to establish a new position tentatively titled Assistant to the Director of Facilities and Security (TSD), previously tabled at the January 19, 2016 meeting.** Following discussion held by Ms. Sorriento stating the position should be titled as Assistant to the Director of Facilities III. Mr. Rizzo explained he does not object to the creation of the position, yet does not wish for the position to be taken out of the CSEA bargaining unit. A motion was made to create the position and title it as Assistant to the Director of Facilities III by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

4) **Consider a job specification tentatively titled Assistant to the Director of Facilities III, previously tabled at the January 19, 2016 meeting.** Following discussion held by Ms. Sorriento identifying the changes made and items taken out of the job specification that were relevant to confidential matters. On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

9) **Establish an eligible list for four (4) years for Applications Engineer (TSD).** On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

7) **Establish an eligible list for four (4) years for Sewer Maintenance Supervisor (o.c.).** On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

8) **Establish an eligible list for four (4) years for Sewer Maintenance Supervisor (prom.).** On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

The Commission returned to the regular agenda

1) **Consider the minutes of the January 19, 2016 meeting.** On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

2) **Consider the minutes of the January 26, 2016 special meeting.** On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

5) **Consider a revision to the job specification for Fire Captain.** On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

6) **Consider a revision to the job specification for Fire Lieutenant.** On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

10) **Consider an MSD-222A to add a temporary Automotive Mechanic Helper position (COT).** On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

11) **Consider an MSD-222 to establish a new position tentatively titled Senior Building Maintenance Person (THA).** On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

12) **Consider a job specification tentatively titled Senior Building Maintenance Person (THA).** On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

The meeting was adjourned at 9:56 A.M. On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

Respectfully submitted,

Gabrielle Mahoney, Executive Secretary

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William Rauh, Chairperson

Suzanne Scales, Commissioner

Michael Sullivan, Commissioner