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TROY CIVIL SERVICE COMMISSION

Minutes of Meeting
March 22, 2016
9:30 A.M.

Present: Chairperson Rauh, Commissioner Sullivan, and Executive Secretary Gabrielle Mahoney

Guests: Irene Sorriento (COT), Officer Paul Carney (COT), Iris Baker, Brook Stack

The meeting was called to order at 9:35 A.M.

1) **Consider the minutes of the February 16, 2016 meeting**. On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

2) **Establish an eligible list for one (1) year for Police Officer.** On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

3) **Establish an eligible list for one (1) year for Police Officer (Spanish Speaking).** On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

4) **Establish an eligible list for four (4) years for Account Clerk.** On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

5) **Establish an eligible list for four (4) years for Assistant Water Plant Operator/Trainee.** On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

6) **Consider an MSD-222A to establish an additional position of Senior Data Entry Machine Operator (COT).** A motion was made by Commissioner Sullivan to <u>not approve</u> this item by, seconded by Chairperson Rauh, all voted in favor 2-0.

7) **Consider a revision to the job specification for CDBG Outreach Coordinator (COT).** Executive Secretary Mahoney recommended this item to be tabled until the next meeting. A motion was made by Commissioner Sullivan to table this item until the next meeting, seconded by Chairperson Rauh, all voted in favor 2-0.

8) **Review Troy Civil Service Commission Annual Report for 2015.** On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

The meeting was adjourned at 9:43A.M. On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor 2-0.

Respectfully submitted,

Gabrielle Mahoney, Executive Secretary

William Rauh, Chairperson

Suzanne Scales, Commissioner

Michael Sullivan, Commissioner