

**City of Troy, Ethics Commission Monthly Meeting Minutes
433 River Street Troy, New York 12180**

March 18th, 2015 - 6 pm

I. Call to Order

Called to order at 6:01

II. Roll Call

Present	Cubit	Bennett	Carmichael	Ellis	Fish	Scales
Absent	Warnock-Graham					

III. Approval of Minutes from last meeting

Motion was entered by Commissioner Scales to amend February minutes to strike Commissioner Cubit's comments from public comment section. Motion was seconded.

Ayes 4 No 2 Passed

Motion to approve minutes as amended by Commissioner Ellis and seconded.

Ayes 6 No 0 Passed

IV. Open Issues

1. Annual disclosures and Jurisdiction - *Commissioner Cubit*

Commissioner Cubit has sent letters to about 1/2 of those deficient in filing 2014 disclosures. The remainder will be mailed in the follow week.

2. Review of Nepotism in City Charter - *Commissioner Cubit and Fish*

Commissioner Cubit provided Commissioner Fish with documentation from previous review and they will begin gathering best practices for the commission review.

3. Chairwoman Bennett motioned to add two items to the agenda.

- a. Moving public comment to the opening of the meeting
 - b. Removal of extensive discussions from the minutes
- Motion by Chairwoman Bennett and seconded.

Ayes 6 No 0

- a. Moving of public comment section to opening of meeting.

Motion by Commissioner Cubit and seconded.

Ayes 6 No 0

- b. Removal of discussion from the minutes.

Chairwoman Bennett cited 11th edition of Roberts Rules that minutes should be a capture of what occurred, not what was said. Commissioner Fish and Carmichael want table to review more on the subject and feel more information should be present in the minutes to show the commissions dedication full transparency. Commissioner Scales stated in our discussion that on all other boards/organizations that I have been on/or secretary for, the secretary records what was done, not what was discussed. IE, the motion, name of the mover and the disposition of the motion should appear in the minutes. Commissioner Cubit commented we should be the example. Motion to table by Commissioner Carmichael and seconded.

Ayes 6 No 0

V. New Business

1. Case review

- *Case #E610082014-REV Hoffman v. Robertson, Suspended pending Internal Affairs investigation completion.*

City of Troy, Ethics Commission Monthly Meeting Minutes
433 River Street Troy, New York 12180

- *Case #E202122015 - Deitz v. Troy, Update from Counsel, case dismissed. Counsel will also send notification to the city on disposition. Disposition letters submitted to case file.*

2. Advisory Opinions

- *None at this time*

VI. Public forum

The public is encouraged to attend the ethics commissions monthly meeting to address the commission, or to turn in sworn complaints (there will be no discussion on submitted complaints or current cases). Speakers are limited to 5 minutes and are to be directed to the Commission only.

VII. Adjournment

Meeting adjourned 6:47pm

April meeting will on the 29th at 6:00 pm. in main conference room at City Hall