

City of Troy, Ethics Commission Monthly Minutes
433 River Street Troy, New York 12180

November 25, 2015 - 6 pm

I. Call to Order

6:00pm

II. Roll Call

Present: Cubit Carmichael Bennett Ellis Warnock-Graham
Absent: Scales Fish

III. Public forum

The public is encouraged to attend the ethics commission's monthly meeting to address the commission, or to turn in sworn complaints (there will be no discussion on submitted complaints or current cases). Speakers are limited to 5 minutes and are to be directed to the Commission only.

IV. Approval of Minutes from last meeting

No minutes to approve – no quorum present

V. Open Issues

1. Annual disclosures - *2015 Chairwoman Bennett*
 - a. *Commissioner Cubit has mailed letters of deficiency to three individuals*
 - b. *Commissioner Carmichael obtained a full listing from personnel for all employees, volunteers and appointees to reconcile who is required to file disclosures.*

VI. New Business

1. Case review
 - *E210282015 – Tutunjian v. City Assessor*
 - i. *Commissioner Cubit will draft letter for Chairwoman Bennett to submit to Assessors office requesting all documentation and proposals for property in question.*
 - ii. *Commission was provided only the front page of certified submission by the city clerk. Secretary provided the initialed back page.*
 - iii. *Motion to table review pending receipt of documentation.*
 1. *Motion by Ellis, seconded*
Vote Yes – 5 No - 0
2. Advisory Opinions
 - *None at this time*

VII. Adjournment

Motion to adjourn – Bennett, seconded
Vote Yes – 5 No – 0
Meeting adjourned 7:10pm

December meeting will on the 16th at 6:00 pm. in main conference room at City Hall.