

**MUNICIPAL ASSISTANCE CORPORATION
FOR THE CITY OF TROY**

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2016 Annual Board Meeting

BOARD OF DIRECTORS

Friday, March 18, 2016

10:00 AM

SaxBST

26 Computer Drive West

Albany, New York 12205

Meeting Agenda

1. Chairman opens meeting.
2. Approve Minutes of March 16, 2015 Annual Board Meeting.
3. Review and approve December 31, 2015 Audited Financial Statements.
4. Review and approve Debt Schedule.
5. Appointment of officers.
6. Executive Director's comments.
7. Review and approve Financial Plan for FYs 2016-2020 including FY 2016 Budget.
8. Review and approve Mission Statement.
9. Review and approve Report on Operations and Accomplishments/Performance Measure Report.
10. Review and approve By-Laws.
11. Review and approve Procurement Contract Guidelines and Report, as well as Procurement Data.
12. Appointment of outside professionals.
13. Review and approve Prompt Payment Report.
14. Review and approve Investment Guidelines and Reports.
15. Review and approve Whistleblower Policy.
16. Review and approve Internal Control Guidelines.
17. Review and approve Internal Control Assessment.
18. Review and approve Property Statement.
19. Review and approve electronic authorization.
20. Review and approve locations for posting meeting announcements.