



Kevin O'Bryan, Chairman
Ken Zalewski
Deputy Mayor Pete Ryan

Andrew Ross, Vice Chairman
Bill Dunne

**TROY LOCAL DEVELOPMENT CORPORATION
Board of Directors Meeting
Planning Department Conference Room
City Hall
433 River Street, Suite 5001
Troy, New York 12180**

**July 10, 2015
8:30 a.m.
AGENDA**

- I. Approval of Minutes from June 12, 2015 board meeting.
- II. Façade Improvement grant program (Bill)
 - 2 Washington Place
 - 62 2nd Street
 - 245 2nd Street
 - 41 2nd Street
 - 704 2nd Avenue
 - 40 4th Street
 - 451 Hoosick Street
 - 12 Parkview Court
- III. BDAP Loan Application (Bill)
 - Steven Bay, 40 4th Street
- IV. Loan Resolution - Neil Pelone Architecture, PLLC (Justin)
- V. Loan Resolution - Kelly Kendall, The Balance Loft (Justin)
- VI. Loan Resolution - Marla Ortega, The Illium Café (Justin)
- VII. Scolite site –Variance for Asbestos Work (Andrew)
- VIII. Former King Fuels site – Asbestos Survey (Andrew)
- IX. The Enchanted City and The Inventor's Challenge Sponsorship (Bill)
- X. Engineering Services for 2015 CFA projects (Bill)
- XI. Financials
- XII. Old Business
- XIII. New Business
- XIV. Adjournment



**TROY LOCAL DEVELOPMENT CORPORATION
Board of Director
Meeting Minutes**

**June 12, 2015
8:30 a.m.**

BOARD MEMBERS PRESENT: Kevin O’Bryan, Bill Dunne, Dep. Mayor Pete Ryan, and Hon. Ken Zalewski

ABSENT: Andy Ross

ALSO IN ATTENDANCE: Andy Piotrowski, Tracy Kennedy, Marla Ortega, Mike Camaj, Frank Olszowy, John Spall, Michael Marro, Eleanor Anderson, Chuck Fentekes, Michael Flynn, Elizabeth Young, Kalaya Joseph, Sharon Martin, Kelly Kendall, Ken Crowe, Selena Skiba, Justin Miller, Andrew Kreshik and Denee Zeigler

Minutes

The Chairman called the meeting to order at 8:30 a.m.

I. Minutes

The board reviewed the minutes from the May 8, 2015 board meetings.

**Dep. Mayor Pete Ryan made a motion to approve the May 8, 2015 board meeting minutes.
Bill Dunne seconded the motion, motion carried.**

II. 50/50 Façade Grant Requests

29 2nd Street - Bill Dunne introduced the first applicant to the board members. Tracy Kennedy spoke about her plan to repair and paint the front door and façade of her property. Mr. Kennedy advised she has been working with TAP on the colors. She explained that she would like to keep them historical colors. Mr. Dunne outlined the process of getting reimbursed to the applicant.

**Hon. Ken Zalewski made a motion to approve the 50/50 Façade grant for Tracy Kennedy at 29 2nd Street in the amount of \$5,000.
Dep. Mayor Pete Ryan seconded the motion, motion carried.**

7 Broadway – Mr. Dunne introduce the second applicant to the board members. Marla Ortega advised she is the owner of the Illium Café and is looking for a façade grant to paint the exterior of the building, install emblem lighting, and fix the awning and the door on the 2nd Street entrance. Mr. Dunne advised that she will need to speak to the Historical Review Committee.

Dep. Mayor Pete Ryan made a motion to approve the 50/50 Façade grant for Marla Ortega and the Illium Café at 7 Broadway in the amount of \$5,000.

Bill Dunne seconded the motion, motion carried.

2258 Old Sixth Ave – Mr. Dunne advised that the applicant was not able to make it to the meeting. The packet containing the scope of work and photos of the project was distributed to the board members. The board took some time to review the packet. Pete Ryan advised this project would be beneficial to that block.

Hon. Ken Zalewski made a motion to approve the 50/50 Façade grant for Jeanne Steigler at 2258 Old Sixth Avenue in the amount of \$5,000.

Bill Dunne seconded the motion, motion carried.

533 Pawling Ave - Mr. Dunne introduced the fourth applicant to the board members. John Spall spoke to the board regarding his project. He advised that he owns the beauty parlor on Pawling Ave across from CVS and plans on upgrading the window so they are energy efficient and putting an awning up in front of the building to reduce the amount of sunlight coming in. Mr. Spall also asked if the handicap ram that is in the rear of the building could be included in with the repairs. He noted that the handicap customers use this entrance. Mr. Dunne advised that can be included in with the grant repairs.

Dep. Mayor Pete Ryan made a motion to approve the 50/50 Façade grant for John Spall at 533 Pawling Ave in the amount of \$5,000.

Hon. Ken Zalewski seconded the motion, motion carried.

702 3rd Ave - Mr. Dunne introduced the fifth applicant to the board members. Michael Marro and Eleanor Anderson spoke on behalf of their project. Ms. Anderson advised that the roof needs to be repaired as well as gutters. Ms. Anderson advised the porch is rotted wood and she would like to have it repaired but keep it original. Ms. Anderson asked if landscaping would be considered as part of the grant. She mentioned that there is a very large tree that causes the ground to remain damp and causes some issues.

Hon. Ken Zalewski made a motion to approve the 50/50 Façade grant for Michael Marro at 702 3rd Avenue in the amount of \$5,000. .

Dep. Mayor Pete Ryan seconded the motion, motion carried.

626 Second Ave – Mr. Dunne introduced the sixth applicant to the board members. Chuck Fentekes, owner of 626 Second Ave spoke on behalf of his project. Mr. Fentekes advised that they are looking to reopen Hot Dog Charlie's which has been a family business since 1922. He advised that they are looking to repair and paint the façade and doors. Mr. Fentekes added they would like to replace the windows and repair the wood and siding while still keeping a historical look. The board advised they are excited to see the business planning on re-opening.

Dep. Mayor Pete Ryan made a motion to approve the 50/50 Façade grant for Check Fentekes' restaurant Hot Dog Charlie's at 626 Second Avenue in the amount of \$5,000.

Hon. Ken Zalewski seconded the motion, motion carried.

254-256 Washington Ave - Mr. Dunne introduced the seventh applicant to the board members. Michael Flynn spoke to the board about his project. He advised that they will work to remove the awning which connects the two properties. Mr. Flynn explained that the brownstone needs to be repaired as well as replacing and painting the wood. He also advised that there are several plate glass windows that need to be replaced and/or repaired. Mr. Dunne asked if there are two separate buildings. Mr. Flynn advised that they are two separate buildings that are connected and he is asking for a grant for each of them. The board had a general discussion about combining two grants into one set of paperwork due to the fact that the buildings are connected. Mr. Zalewski asked for clarification of where the buildings are located. Mr. Flynn advised that the building is The Clinton Funeral Home. Pete Ryan asked if they were going to be turned into residential. Mr. Flynn advised that they are going to be commercial.

Dep. Mayor Pete Ryan made a motion to approve the 50/50 Façade grant for Michael Flynn at 254-256 Washington Avenue in the amount of \$10,000.

Hon. Ken Zalewski seconded the motion, motion carried.

11 State Street – Mr. Dunne introduced the eighth applicant to the board members. Elizabeth Young spoke on behalf of the property owner and explained that their tenant Kelly Kennedy was planning on opening up a hot yoga and trx studio. Ms. Young advised that they will be replacing the windows and doors to make the space more energy efficient. Bill Dunne advised them to talk to the Historic Review Committee about the windows. Ms. Young advised she will contact them.

Hon. Ken Zalewski made a motion to approve the 50/50 Façade grant for Kelly Kennedy at 11 State Street in the amount of \$5,000.

Dep. Mayor Pete Ryan seconded the motion, motion carried.

3 House Ave – Mr. Dunne introduced the ninth applicant to the board members and advised that the grants are up to \$5,000. Kalaya Joseph advised that she is asking for the full amount in order to repair the windows and siding. Mr. Zalewski asked if she was the owner of the property. The board members took some time to review the packet. Mr. Zalewski asked if the foundation was stable. Ms. Joseph advised that it has been fully repaired and code enforcement has been there to inspect it. Mr. Zalewski asked if it is currently occupied. Ms. Joseph advised that they are working to repair the building so that she can occupy it and have a tenant.

Hon. Ken Zalewski made a motion to approve the 50/50 Façade grant for Kalaya Joseph at 3 House Avenue in the amount of \$5,000.

Dep. Mayor Pete Ryan seconded the motion, motion carried.

5 First Street – Mr. Dunne introduced the tenth applicant to the board members. Kevin O'Bryan excused himself from this applicant's discussion. Mr. Dunne advised that the applicant was not able to attend the meeting. He advised the applicant is in the process of purchasing the Rice Building which has great historical significance in the City of Troy. The façade grant would be used to repair the windows. Mr. Ryan spoke about the other projects that have purchased and work on in Troy. Mr. Ryan did note that it

is contingent on the closing as per the application. Mr. Zalewski advised that this is an iconic building.

Bill Dunne made a motion to approve the 50/50 Façade grant for Lolly Tai at 5 State Street in the amount of \$5,000.

Hon. Ken Zalewski seconded the motion.

Kevin O'Bryan abstained from the vote.

Motion carried.

3 yes 0 no 1 abstained

125 4th Street and 97 Congress Street – Mr. Dunne introduced the eleventh applicant to the board members. Mike Camaj and Frank Olszowy advised the board they are working on both buildings simultaneously. Mr. Dunne asked the applicant and building owner if they have gone in front of the Historic Review Committee. Mr. Olszowy advised they are going to be reviewed for 97 Congress Street.

Mr. Ryan clarified the property addresses and asked about the intent for the building at 97 Congress Street. Mr. Olszowy advised that they plan on doing a small restaurant. Mr. Dunne explained that the applicant will receive half of the total cost of the work being done up the max of \$5,000 per property. Mr. Dunne asked if the estimates can be resubmitted; one for each property. Justin Miller also noted that the grant agreement can be combined. Mr. Ryan asked if the apartments are going to be renovated. Mr. Camaj advised not at this time.

Dep. Mayor Pete Ryan made a motion to approve the 50/50 Façade grant for Mike Camaj at both 125 4th Street and 97 Congress Street in the amount of \$5,000 each.

Hon. Ken Zalewski seconded the motion, motion carried.

III. **BDAP Loan request**

The Illium Café - Bill Dunne re-introduced Marla Ortega to the board members. Mrs. Ortega advised that the space they are expanding into has been vacant for a few years and at this point in time is not a functional space. She advised that the building is in the middle of foreclosure proceedings and she currently has a two year lease. Mr. Dunne noted that the loan request is for \$20,000 and has put together a list of items that will be purchased with the funds and collateral that is being offered. Mrs. Ortega advised that she loves the space and talked about how they would like to add a bar space and move the kitchen space and exhaust system. Mr. Dunne advised that we would be in contact with a loan term sheet and other paperwork.

Hon. Ken Zalewski made a motion to approve the BDAP loan for Marla Ortega for The Illium Café at 7 Broadway.

Hon. Pete Ryan seconded the motion, motion carried.

Mr. Dunne advised that we would be in contact with a loan term sheet and other paperwork.

The Balance Loft – Elizabeth Young and Kelly Kendall spoke on behalf of the project. Ms. Kendall advised she has been involved in the fitness industry for several years. She advised that she had been looking for a space in Troy. The space at 11 State Street was a perfect size. Ms. Kendall mentioned she wanted to make it the best studio in the area by adding flooring designed for yoga and infrared heaters. Mrs. Kendall spoke about the financing and the

business end of things. Ms. Young spoke about the fact that there are no hot yoga or TRX studios anywhere in the area. The board had a general discussion about the project and funding. Mr. Dunne asked if there is anything else that could be used as collateral for the \$20,517. He asked if she would be willing to sign a personal guarantee because the collateral showing was only about \$7,000. Ms. Kendall advised yes. Ms. Young advised that her lease is currently for five years. Ms. Kendall advised that she lives upstairs from the studio so weather would not be a reason for her to ever cancel a class.

Hon. Ken Zalewski made a motion to approve the BDAP loan for Kelly Kendall business, The Balance Loft, at 11 State Street in the amount of \$20, 517.

Dep. Mayor Pete Ryan seconded the motion, motion carried.

Mr. Dunne advised that we would be in contact with a loan term sheet and other paperwork.

IV. South Troy Industrial Road

Andrew Kreshik spoke to the board about the South Troy Industrial Road project. Mr. Kreshik advised that there was a meeting recently with the Stockbridge Munsee Indians. They were advised the original design would be used; with the road going down Main Street to Adams. The Munsee wanted confirmation that nothing would be done with the artifacts and asked if they could have possession of the artifacts found. He advised them that they will have to work with NYS Department of Education and follow the necessary steps. Mr. Dunne asked if there should be a motion from the board giving permission to turn over any items to release the found the artifacts to the Munsee. The board had a general discussion about the artifacts found.

Hon. Ken Zalewski made a motion to have Bill Dunne handle the release of the artifacts from the archeologists to the Stockbridge Munsee Indians.

Dep. Mayor Pete Ryan seconded the motion, motion carried.

V. E-lot

Mr. Dunne advised the board that the tenant at the King Fuels site has vacated the property. Mr. Dunne asked for authorization in the amount of \$10,000 for an alarm/security system and to do some minor electrical work in order to secure the property. Mr. Kreshik advised that a National Grid account will have to be set up in the Troy LDC's name. The fee for that is included in the \$10,000 being requested.

Mr. Ryan asked if anyone has gone through the building since the tenant vacated. Mr. Kreshik advised that he will be walking through later today with NYS DEC. He noted it was not mandatory that we do a walkthrough with NYS DEC, however they wanted to see the site due to the type of recycling that E-lot was doing. Mr. Ryan asked if the site will be able to be used as a staging site for National Grid while they are doing their work. Mr. Kreshik advised once the electrical is repaired they may be able to, but there are a lot of other repairs that are needed. Mr. Dunne added that there were some issues that the tenant should have been responsible for repairing. Mr. Miller advised that the tenant rented the property in "as is" condition. Mr. Kreshik advised that things were not repaired, but built over and around. There are

also some items have been left behind that may put them in violation of their agreement. Mr. Zalewski asked if we still want the building on site. Mr. Dunne advised it would be a good site for possible staging for any future work the might occur at the sight. Mr. Kreshik advised the building is good as long as it can be closed up properly.

**Dep. Mayor Pete Ryan made a motion to approve up to \$10,000 to secure the former E-lot building.
Hon. Ken Zalewski seconded the motion, motion carried.**

VI. Appraisals for TLDC Properties

Mr. Dunne spoke to the board about the quote received for appraisals of TLDC owned properties in the amount of \$12,400. Mr. Dunne asked for approval for up to \$15,000 in the event additional costs come up. The board agreed that they would like to follow the estimates given and deal with any other additions as they arise.

**Hon. Ken Zalewski made a motion to approve \$12,400 for appraisals of TLDC owned properties.
Dep. Mayor Pete Ryan seconded the motion, motion carried.**

VII. Business Development

Mr. Dunne spoke to the board about holding a business development session to educate potential business owners on the different steps needed to start a business. He advised Troy is very popular with "Millennials" He advised maybe we could partner up with Community Loan Fund. Mr. Dunne noted that they are a very creative class, however may not be familiar with the legal or business side. Mr. Dunne advised there are a couple of local businesses that said they will be willing to teach classes in their area of expertise. The board members agreed this would be a good program to set up. The Chairman stressed that we would want to co-ordinate with the other groups in the area that might be doing some of the same things already but they not aware of. Mr. Dunne agreed.

VIII. Friends of School 18

Mr. Dunne introduced Kathy Kussler to the board and spoke briefly about the project she is working on with The Friends of School 18 to get a new playground. He advised that the school is unable to put in a new playground at School 18 so they formed a group to do some fundraising. They discovered it was very costly to set up a not for profit and they came to us for assistance on how to move forward. Mr. Miller advised that they were exploring options to set up a not for profit and through discussions it was determined that the TLDC may be able to assist with the process or act as a pass through. The board had a general discussion on how and if they would be able to assist. Mr. Miller advised we would act as a pass through for the funding only; there would be no liability on the LDC's part. Mr. Miller advised it is within our scope. Mrs. Kussler advised that the total cost would be between \$50,000 - \$125,000 for the entire package and installation. If it was just the equipment it would be about \$20,000. Mrs. Kussler advised that they are looking for assistance from anyone that can help out. The board agreed that they will need some additional time for further discussion.

IX. Financials

Selena Skiba reviewed the financials with the board members. Andrew Piotrowski noted the cash deposit held for \$25,000 for Monument Square for a parking study. He advised the restricted cash represented the BEDI/Section 108 funds. Mrs. Skiba advised that there is one account and one PILOT outstanding. The allowance on loans receivable have been adjusted as requested at the last meeting. The pre-paids are all as of May 31st.

Mr. Piotrowski explained that the \$300,000 for the Neitzel building is showing up because the check is waiting to be given to the City from the LDC. Mr. Dunne advised all paperwork was signed and the payment should be released.

Mrs. Skiba advised nothing else notable on the balance sheet. Mr. Zalewski questioned a loss listed under South Troy site. Mr. Piotrowski advised it had to do with writing off the balance of the E-lot lease and the way the accounting system is set up. Mrs. Skiba noted that the expenses are all as of May 31, 2015. She advised that there is a bank fee that showed up on the statement which they are working on getting reversed.

Mr. Piotrowski spoke about the utility expenses showing up as negative. He advised it had to do with the utilities for 444 River Street.

The board members asked that the amounts from the prior month and year be added to the statements going forward. Mrs. Skiba advised that could be added.

**Hon. Ken Zalewski accepted the financials as presented.
Bill Dunne seconded the motion, motion carried.**

X. Marina

Mr. Ryan advised the City is asking for an additional \$20,000 in funding for the Marina. He advised that there are some upfront costs that need to be covered while they wait for money to come in at the end of the season from gas sales and other fees. He advised an additional \$8,000 would be for salary costs and \$12,000 would be to rent a portable shower. The board asked if there was a way to repair the shower or get replacement parts. Mr. Ryan advised that they looked at all of the other options and the most cost effective and fastest way is to rent one. Mr. Ryan added that he hopes once funding comes in for the Marina that the LDC can be paid back.

**Hon. Ken Zalewski made a motion to approve the additional
\$20,000 in funding for the Marina.
Bill Dunne seconded the motion, motion carried.**

XI. Capital Region Economic Development Council

Mr. Dunne spoke to the board about an email he received from Michael Castellana. The Capital Region Economic Development Council has asked all the IDA's to participate in a hiring a consultant, Mckinsey and Co. to assist with the CFA process. He noted that the IDA may not be the right vehicle for this; the LDC may be a better fit. If we participate, our CFA grant funds could be eligible for an additional \$500,000,000. Mr. Dunne advised that he will email information to the board and asked that they look it over for discussion at the next meeting.

XII. Adjournment

The Chairman asked if there was any other business to discuss. With no other items, the meeting was adjourned at 10:00 a.m.

**Dep. Mayor Pete Ryan made a motion to adjourn the meeting.
Hon. Ken Zalewski seconded the motion, motion carried.**

DRAFT

**Troy Local Development Corporation
50/50 Façade Improvement Program
Application for Funding Assistance**

received
6-30-15

Applicant:

Building Address 2 WASHINGTON PLACE

Applicant Name MICHAEL FLYNN

Applicant Address BOX #64 TROY NY 12181

Telephone 272 1127 Email MICHAEL.FLYNN@NYCAP.ORG.COM

Is the applicant the owner? Yes No

Owner Name _____

Owner Address _____

Building Information:

Type of Construction: Masonry Frame Other

Number of Floors: 4 Basement: Yes No

Building Square Footage: _____ Lot Dimensions: _____

Existing conditions of the building:

Front Façade:	<input type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input checked="" type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Side Wall(s):	<input type="checkbox"/>	Excellent	<input checked="" type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Rear Wall:	<input type="checkbox"/>	Excellent	<input checked="" type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Roof:	<input checked="" type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Other:	<input type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk

Occupancy Information:

Building is vacant: Yes No

of commercial units in the building: 0

List all existing businesses at this address or any business proposed to occupy the building:

Business Name	Owner Name & Address	# Of Years at Current Address	# Of Years at Previous Address

of residential units in the building: 1

Schedule of Work:

Proposed Method of Work: Contract Self-Help Combination

Date work can begin by:
Date work must be completed by:

Do you anticipate a need for architect design services? Yes No
Do you anticipate a need for contractor design services? Yes No

Total Project Cost: _____ Grant Request: 5000

Describe any recent improvements you have made to the building, if any:

REPAIRS GENERAL

Provide a brief summary of all proposed activities:

SEE CONTRACTOR ESTIMATE PROPOSAL
SCOPE PAINT ALL WOOD TRIM ON
FRONT OF 4 HISTORY BUILDING.
REPAIR/REPLACE ROTTED WOOD WINDOW GLAZING,
AND BROKEN WINDOWS; INCLUDING BAY.
INSTALL 10 NEW ALUMINUM STORM WINDOWS (BROWN)

Additional Information:

Are you or any other owner of the property a City of Troy employee? Yes No

Have you ever received grant money for this project? Yes No
If yes, please describe:

Signature *Michael Hym* Date 6/26/15

The Troy Development Corporation certifies that it will comply with all Federal statutes and regulations that prohibit discrimination on the basis of race, color, national origin, religion, sex, handicap, age, or any other nondiscrimination statute(s), which may apply to the applicant.

Revised 06/20/13

NB ATTACH CONTRACTOR ESTIMATE.

Scope of Work

Building Address: 2 WASHINGTON PLACE

Contact Information: Mike Flynn Phone: 857-0445 Email: michaelflynn@NYCAP.rr.com

1. Describe Proposed Work:
(Please estimate amounts where applicable)

	Upgrade Existing	New Replacement	New Installation	Repair Existing	Removal	Estimate
Roofing						
Masonry						
Windows / Doors	X					
Storefront				X		4350.00
Detailing / Restoration						
Painting / Siding	X			X		7800.00
Handicap Accessibility						
Other: <u>Lift Rental</u>						2200.00
					Total:	14350.00

2. Attachments

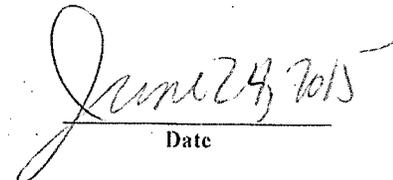
- Photographs of building – all sides & roof, if applicable. Detailed photos of problem Areas are recommended
- Estimates/Quotes of proposed work
- An estimated project schedule
- Evidence of insurance

~~tax~~ 1000.00
15350.00

I, the applicant, hereby agree to perform the work in accordance with the permit guidelines established by Bureau of Code Enforcement in the City of Troy.

For properties located in the City of Troy's local Historic District, I hereby agree to perform the work in accordance with the historical technical specifications for maintenances and repair work.


Applicant's Signature


Date

Troy Local Development Corporation
50/50 Façade Improvement Program
Application for Funding Assistance

Received
 6-25-15

Applicant:

Building Address 62 2nd St., Troy NY

Applicant Name Alane and Paul Hohenberg

Applicant Address 62 2nd St., Troy NY

Telephone 272-1984 Email alanehohenberg@gmail.com

Is the applicant the owner? Yes No

Owner Name Alane and Paul Hohenberg

Owner Address 62 2nd St., Troy NY

Building Information:

Type of Construction: Masonry Frame Other

Number of Floors: 3 Basement: Yes No

Building Square Footage: 3,500 Lot Dimensions: 25x100

Existing conditions of the building:

Front Façade:	<input checked="" type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Side Wall(s):	<input checked="" type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Rear Wall:	<input checked="" type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Roof:	<input type="checkbox"/>	Excellent	<input checked="" type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Other:	<input type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk

Occupancy Information:

Building is vacant: Yes No

of commercial units in the building: _____

List all existing businesses at this address or any business proposed to occupy the building:

Business Name	Owner Name & Address	# Of Years at Current Address	# Of Years at Previous Address

of residential units in the building: 1

Schedule of Work:

Proposed Method of Work: Contract Self-Help Combination

When NYS historic tax credit is approved

Date work can begin by:

Date work must be completed by:

Do you anticipate a need for architect design services? Yes No
Do you anticipate a need for contractor design services? Yes No

Total Project Cost: \$2,600 Grant Request \$1,300

Describe any recent improvements you have made to the building, if any:
Exterior wooden trim is being painted. Front door is being painted.

Provide a brief summary of all proposed activities:

Five pair of period shutters purchased from Historic Albany Foundation are being restored to install on five windows facing 2nd St. to restore original appearance of the 1820's townhouse. Next door, 60 2nd St. is being repainted and a reproduction door will be installed. It is anticipated that 58 2nd St. will soon undergo painting. These improvements will nearly complete 2nd St. renovations between Congress and State Sts, one of the oldest streets in Troy. The property is located directly across from the Hart Cluett House.

Additional Information:

Are you or any other owner of the property a City of Troy employee? Yes No

Have you ever received grant money for this project? Yes No
If yes, please describe:

Signature _____ Date _____

The Troy Development Corporation certifies that it will comply with all Federal statutes and regulations that prohibit discrimination on the basis of race, color, national origin, religion, sex, handicap, age, or any other nondiscrimination statute(s), which may apply to the applicant.

June 19, 2015

Troy Local Development Corporation
50/50 Façade Improvement Program
Troy City Hall
Troy, NY 12180

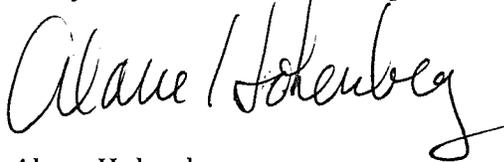
To: Members of the Troy Local Development Corporation
From: Alane Hohenberg

Dear Sir or Madam:

Enclosed is an application for a grant in the amount of \$1,300 for façade improvement to 62 2nd St., Troy, NY. The building itself is in excellent condition and has been extensively restored to its early 19th to mid 19th century appearance except for the shutters. Five pair of period shutters were located and purchased from Historic Albany Foundation and restored for use on the windows.

Restoring the shutters will add greatly to the historic appearance of one of the earliest streets in Troy. In addition, the attached buildings are also undergoing historic treatment.

Many thanks for considering this request.

A handwritten signature in cursive script that reads "Alane Hohenberg". The signature is written in black ink and is positioned above the printed name.

Alane Hohenberg

Troy Local Development Corporation
50/50 Façade Improvement Program
Application for Funding Assistance

received
6-22-15

Applicant:

Building Address 245-2nd St, Troy

Applicant Name Bernice Bornt Ledebøer

Applicant Address same

Telephone 273-1692 Email →

Is the applicant the owner? Yes No

Owner Name Bernice Bornt Ledebøer

Owner Address 245-2nd St, Troy 12180-4635

Building Information:

Type of Construction: Masonry Frame Other

Number of Floors: 3 Basement Yes No

Building Square Footage: ±2400 Lot Dimensions: 20.3 X 130

Existing conditions of the building:

Front Façade:	<input type="checkbox"/>	Excellent	<input checked="" type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Side Wall(s):	<input type="checkbox"/>	Excellent	<input checked="" type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Rear Wall:	<input type="checkbox"/>	Excellent	<input checked="" type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Roof:	<input type="checkbox"/>	Excellent	<input checked="" type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Other:	<input type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk

Occupancy Information:

Building is vacant Yes No

of commercial units in the building: -0-

List all existing businesses at this address or any business proposed to occupy the building:

Business Name	Owner Name & Address	# Of Years at Current Address	# Of Years at Previous Address

of residential units in the building: 3

Schedule of Work:

Proposed Method of Work: Contract Self-Help Combination

Date work can begin by: within 6 wks (pending contractor's schedule)
Date work must be completed by: 10/15

Do you anticipate a need for architect design services? Yes No
Do you anticipate a need for contractor design services? Yes No

Total Project Cost 2,000 Grant Request 1,000

Describe any recent improvements you have made to the building, if any:

Repair of basement doors (front and rear) 6/15
Installation of exterior water faucet at rear 6/15

Provide a brief summary of all proposed activities:

#245 - 2nd Street is the only building in the row of 5
(circa 1865) that does not have original doors. I wish to
replace the existing doors (modern) with doors which I have
that are of appropriate style and period. They will require
repair and some alteration. I will have the services of
a highly qualified craftsman to do the work and the
installation.

Additional Information:

Are you or any other owner of the property a City of Troy employee? Yes No

Have you ever received grant money for this project? Yes No
If yes, please describe:

Signature Bernie Bontjeleber Date 6-22-2015

The Troy Development Corporation certifies that it will comply with all Federal statutes and regulations that prohibit discrimination on the basis of race, color, national origin, religion, sex, handicap, age, or any other nondiscrimination statute(s), which may apply to the applicant.

Troy Local Development Corporation
50/50 Façade Improvement Program
Application for Funding Assistance

Applicant:

Building Address 41 Second St, Troy NY 12180

Applicant Name Mark Miller

Applicant Address 41 Second St Troy NY 12180

Telephone 760-492-1866 Email mark.alan.miller2@gmail.com

Is the applicant the owner? Yes No

Owner Name _____

Owner Address _____

Building Information:

Type of Construction: Masonry Frame Other

Number of Floors: 3 Basement: Yes No

Building Square Footage: 4300 Lot Dimensions: 104 x 25

Existing conditions of the building:

Front Façade:	<input type="checkbox"/>	Excellent	<input checked="" type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Side Wall(s):	<input type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input checked="" type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Rear Wall:	<input type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input checked="" type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Roof:	<input type="checkbox"/>	Excellent	<input checked="" type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Other:	<input type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk

Occupancy Information:

Building is vacant: Yes No

of commercial units in the building: 0

List all existing businesses at this address or any business proposed to occupy the building:

Business Name	Owner Name & Address	# Of Years at Current Address	# Of Years at Previous Address

of residential units in the building: 1

Schedule of Work:

Proposed Method of Work: Contract Self-Help Combination

Date work can begin by: 7/14/2015

Date work must be completed by: 7/13/2016

Do you anticipate a need for architect design services? Yes No
Do you anticipate a need for contractor design services? Yes No

Total Project Cost: 12,000 Grant Request: 5,000

Describe any recent improvements you have made to the building, if any:

EXTERIOR: RE-ROOF; RESTORE/REPOINT CHIMNEYS; RESTORE BRICK WALL ON THIRD FLOOR; REPLACE ROOF DRAINS/DOWNSPOUTS; PAINT ROOFING OVER TURRET/BAY WINDOW
INTERIOR: ADD SEWING KITCHEN; RESTORE WATER DAMAGE IN TURRET; ADD FIREPLACE
RESTORE WOOD FLOORS ON 3RD + 1ST FLOOR; RESTORE BATHROOM, FIRST FLOOR

Provide a brief summary of all proposed activities:

RESTORE FRONT DOORS
RESTORE MASONRY STAIRS AND SURROUNDING
REPAINT FACADE ON 2ND AND STATE STREETS
RESTORE CORBELS
REPOINT BRICKS NEAR FRONT DOORS

Additional Information:

Are you or any other owner of the property a City of Troy employee? Yes No

Have you ever received grant money for this project? Yes No
If yes, please describe:

Signature  Date 7/6/2015

The Troy Development Corporation certifies that it will comply with all Federal statutes and regulations that prohibit discrimination on the basis of race, color, national origin, religion, sex, handicap, age, or any other nondiscrimination statute(s), which may apply to the applicant.

Troy Local Development Corporation
50/50 Façade Improvement Program
Application for Funding Assistance

Received
7-6-15

Applicant:

Building Address 704-2ND AVE. TROY N.Y. 12182

Applicant Name MARY L. MANUPELLA

Applicant Address 12-123RD ST. TY. NY 12182

Telephone 518 235-6359 Email _____

Is the applicant the owner? Yes No

Owner Name MARY L. MANUPELLA

Owner Address 12-123RD ST. TY. NY. 12182

Building Information:

Type of Construction: Masonry Frame Other

Number of Floors: 1 Basement: Yes No

Building Square Footage: 1800 Lot Dimensions: 40 X 200

Existing conditions of the building:

Front Façade:	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input checked="" type="checkbox"/> Fair	<input type="checkbox"/> Poor	<input type="checkbox"/> At Risk
Side Wall(s):	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input checked="" type="checkbox"/> Poor	<input type="checkbox"/> At Risk
Rear Wall:	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input checked="" type="checkbox"/> Poor	<input type="checkbox"/> At Risk
Roof:	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input checked="" type="checkbox"/> Fair	<input type="checkbox"/> Poor	<input type="checkbox"/> At Risk
Other:	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor	<input type="checkbox"/> At Risk

Occupancy Information:

Building is vacant: Yes No

of commercial units in the building: 1

List all existing businesses at this address or any business proposed to occupy the building:

Business Name	Owner Name & Address	# Of Years at Current Address	# Of Years at Previous Address
HAIR DOCTOR	MARY L. MANUPELLA 12-123 RD ST. TY NY	25	10

of residential units in the building: 1

Schedule of Work:

Proposed Method of Work: Contract Self-Help Combination

Date work can begin by: 8/2015
Date work must be completed by: 11/2015

Do you anticipate a need for architect design services? Yes No
Do you anticipate a need for contractor design services? Yes No

Total Project Cost: 2000. Grant Request: \$1000.

Describe any recent improvements you have made to the building, if any:
NEW ROOF 2014

Provide a brief summary of all proposed activities:
2 NEW GATES
2 NEW FRONT DOORS

Additional Information:

Are you or any other owner of the property a City of Troy employee? Yes No

Have you ever received grant money for this project? Yes No
If yes, please describe:

Signature Mary Manupella Date 6-22-15

The Troy Development Corporation certifies that it will comply with all Federal statutes and regulations that prohibit discrimination on the basis of race, color, national origin, religion, sex, handicap, age, or any other nondiscrimination statute(s), which may apply to the applicant.

Troy Local Development Corporation
50/50 Façade Improvement Program
Application for Funding Assistance

Applicant:

Building Address 40 Fourth St. Troy, NY 12180 / 403 Fulton St. Troy, NY 121
 Applicant Name Steven Bay, Laura Bay
 Applicant Address 5 Deroe Drive Clifton Park, NY 12065
 Telephone (518) 316-1028 Email sbay001@hotmail.com
 Is the applicant the owner? Yes No
 Owner Name Steven Bay, Laura Bay
 Owner Address Same as above

Building Information:

Type of Construction: Masonry Frame Other
 Number of Floors: 3 Basement: Yes No
 Building Square Footage: 13,386 SF Lot Dimensions: 111.33 x 34.34 x 11 x 32.8'

Existing conditions of the building:

Front Façade:	<input type="checkbox"/>	Excellent	<input checked="" type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Side Wall(s):	<input type="checkbox"/>	Excellent	<input checked="" type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Rear Wall:	<input type="checkbox"/>	Excellent	<input checked="" type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Roof:	<input type="checkbox"/>	Excellent	<input checked="" type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Other:	<input type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk

Occupancy Information:

Building is vacant: Yes No (only 1 tenant in 2nd & 3rd Floor)
 # of commercial units in the building: 15

List all existing businesses at this address or any business proposed to occupy the building:

Business Name	Owner Name & Address	# Of Years at Current Address	# Of Years at Previous Address
<u>Lee's Nails</u>	<u>401 Fulton St. Troy NY 12180</u>	<u>12 years</u>	
<u>Shalimar Restaurant</u>	<u>405/407 Fulton St Troy NY 12180</u>	<u>13 years</u>	
<u>Happy Feet</u>	<u>409 Fulton St Troy NY 12180</u>	<u>1 years</u>	
<u>Trojan High Steppers</u>	<u>403 Fulton St. #34, 35 Troy NY 12180</u>	<u>5 years</u>	

of residential units in the building: _____

Schedule of Work:

Proposed Method of Work: Contract Self-Help Combination

Date work can begin by:
Date work must be completed by:

Do you anticipate a need for architect design services? Yes No
Do you anticipate a need for contractor design services? Yes No

Total Project Cost: \$12528 Grant Request: \$5,000

Describe any recent improvements you have made to the building, if any:

Installed new carpet in 3 Rms #26, 27, 28 (1500 SF)
2nd floor.

Provide a brief summary of all proposed activities:

See contractors estimates (attached)
Scrape wall paint, prime, repaint with historical color
entire exterior

Additional Information:

Are you or any other owner of the property a City of Troy employee? Yes No

Have you ever received grant money for this project? Yes No
If yes, please describe:

Signature Laura Bay
Heaven K. Bay Date 7/1/2015

The Troy Development Corporation certifies that it will comply with all Federal statutes and regulations that prohibit discrimination on the basis of race, color, national origin, religion, sex, handicap, age, or any other nondiscrimination statute(s), which may apply to the applicant.

Contractors Invoice

WORK PERFORMED AT:

TO:

STEVENS BAY
403 FULTON ST
Troy NY 12180



Kerry O'Connor
264 Greenman Hill Rd.
Averill Park, NY 12018-3408

DATE

6/15

YOUR WORK ORDER NO.

OUR BID NO.

DESCRIPTION OF WORK PERFORMED

SCAPE LOOSE MATERIAL FROM EXTERIOR, FILL
AREAS SCAPED, FILL & SMOOTH CRACKS & HOLES
PAINT ENTIRE EXTERIOR WITH, BOLD OR EQUIV.
CONCRETE PAINT, COLOR TO BE FROM HISTORICAL LIST

	\$ 11,600
RENTAL	\$ 928

TOTAL	\$ 12,528

INS (NOT SUPPLIED)

All Material is guaranteed to be as specified, and the above work was performed in accordance with the drawings and specifications provided for the above work and was completed in a substantial workmanlike manner for the agreed sum of _____ Dollars (\$ _____).

This is a Partial Full invoice due and payable by: _____

in accordance with our Agreement Proposal No. _____ Dated _____

Troy Local Development Corporation
50/50 Façade Improvement Program
Application for Funding Assistance

received
7-8-15

Applicant:

Building Address 451 Hoosick Street

Applicant Name DeVito Properties LLC - Patricia DeVito

Applicant Address 451 Hoosick Street Troy NY 12180

Telephone 518 273-2141 Email devitoent@yahoo.com

Is the applicant the owner? Yes No

Owner Name _____

Owner Address _____

Building Information:

Type of Construction: Masonry Frame Other

Number of Floors: 2 Basement Yes No

Building Square Footage: 11558 Lot Dimensions: 106.52x206.69

Existing conditions of the building:

Front Façade:	<input type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input checked="" type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Side Wall(s):	<input type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input checked="" type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Rear Wall:	<input type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input checked="" type="checkbox"/>	Fair	<input checked="" type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Roof:	<input type="checkbox"/>	Excellent	<input checked="" type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Other:	<input type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk

Occupancy Information:

Building is vacant: Yes No

of commercial units in the building: 6

List all existing businesses at this address or any business proposed to occupy the building:

Business Name	Owner Name & Address	# Of Years at Current Address	# Of Years at Previous Address
I Love NY Pizza		12	0
Capital District Dental Assoc		4	purchased practice from 7 year tenant
Eye Health Center of Troy		6	5
Jordan & Savoy CPA's		8	5

of residential units in the building: 0

Schedule of Work:

Proposed Method of Work: Contract Self-Help Combination

Date work can begin by: 8/1/15

Date work must be completed by: 9/30/15

Do you anticipate a need for architect design services? Yes No
Do you anticipate a need for contractor design services? Yes No

Total Project Cost: \$11,000 Grant Request: \$5000

Describe any recent improvements you have made to the building, if any:

No recent improvements

Provide a brief summary of all proposed activities:

Proposed improvements include replacement of front and side facade panels and trim that have deteriorated due to time and weather, fresh updated paint to the building with the exclusion of brick, tuck pointing of brick and door replacement.

Additional Information:

Are you or any other owner of the property a City of Troy employee? Yes No

Have you ever received grant money for this project? Yes No
If yes, please describe:

Signature Patricia DeHitt Date 7/7/15

The Troy Development Corporation certifies that it will comply with all Federal statutes and regulations that prohibit discrimination on the basis of race, color, national origin, religion, sex, handicap, age, or any other nondiscrimination statute(s), which may apply to the applicant.

**Troy Local Development Corporation
50/50 Façade Improvement Program
Application for Funding Assistance**

Applicant:

Building Address 12 Parkview Court, Troy NY

Applicant Name Jennifer Krausnick

Applicant Address 12 Parkview Court, Troy NY

Telephone 860-214-1913 (c) or 518-276-6378 (w) Email krausnickj@gmail.com

Is the applicant the owner? Yes No

Owner Name Jennifer Krausnick

Owner Address 12 Parkview Court, Troy NY

Building Information:

Type of Construction: Masonry Frame Other

Number of Floors: 2 Basement Yes No

Building Square Footage: 1130 Lot Dimensions: 25x120'

Existing conditions of the building:

Front Façade:	<input type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input checked="" type="checkbox"/>	Poor	<input checked="" type="checkbox"/>	At Risk
Side Wall(s):	<input type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input checked="" type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Rear Wall:	<input type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input checked="" type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Roof:	<input type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input checked="" type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk
Other:	<input type="checkbox"/>	Excellent	<input type="checkbox"/>	Good	<input type="checkbox"/>	Fair	<input type="checkbox"/>	Poor	<input type="checkbox"/>	At Risk

Occupancy Information:

Building is vacant Yes No

of commercial units in the building: 0

List all existing businesses at this address or any business proposed to occupy the building:

Business Name	Owner Name & Address	# Of Years at Current Address	# Of Years at Previous Address

of residential units in the building: 1

Schedule of Work:

Proposed Method of Work: Contract Self-Help Combination

Date work can begin by: July 1, 2015

Date work must be completed by: June 30, 2016

Do you anticipate a need for architect design services? Yes No
Do you anticipate a need for contractor design services? Yes No

Total Project Cost \$16,400-\$19,400 Grant Request \$5,000

Describe any recent improvements you have made to the building, if any:

~~SEE ATTACHED~~

Provide a brief summary of all proposed activities:

~~SEE ATTACHED~~

Additional Information:

Are you or any other owner of the property a City of Troy employee? Yes No

Have you ever received grant money for this project? Yes No
If yes, please describe:

Signature  Date 5/27/15

The Troy Development Corporation certifies that it will comply with all Federal statutes and regulations that prohibit discrimination on the basis of race, color, national origin, religion, sex, handicap, age, or any other nondiscrimination statute(s), which may apply to the applicant.

Façade Improvement Plan for 12 Parkview CT Troy NY

Owner: Jennifer Krausnick Neighborhood: East Side between Spring and Winter Streets

Email: krausnickj@gmail.com Cell: 860-214-1913 Work: 518-276-6378

Recent Improvements: Two-story home built in 1900 was purchased in 2004. Home owner has since invested approximately \$40,000 on renovations and repairs, primarily to the home's interior, including removal of badly executed prior renovations (drop ceilings, painted sheet paneling, worn parquet flooring, outdated wall-to-wall carpet, outdated wallpaper, etc.) Some of the interior upgrades include new sheetrock and paint to three rooms on first floor and removal of wall paper and restoration of original plaster in second floor hallway. Subflooring was removed and original plank flooring on first and second floors and stairs were refinished. Heating system was upgraded to increase efficiency. Basement slab was repaired and improved. Back roof was repaired to fix leaks; modified membrane was installed on flat roof and new shingles on main roof.

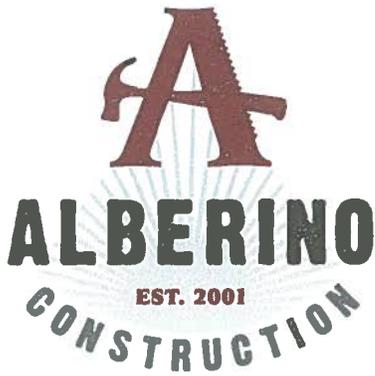
Proposed Façade Improvement: Reconstruct front porch with historically appropriate materials and repoint and repair brick foundation (Estimated Cost: \$16,400-\$19,400)

Completely remove and rebuild front porch with historically appropriate porch turned porch posts and turned spindle balustrades, correcting both structural and aesthetic defects. Current porch is supported with 4x4 construction posts covered in aluminum and is surrounded with vinyl-sided knee walls. The interior of the knee walls are covered in plywood. The porch flooring is standard 3" tongue and groove.

The porch has significant structural and aesthetic defects. There is visible rot and sag throughout the flooring. The knee walls are loose feel "spongy" and the decorative short square spindles and railing along the top are loose and show visible rot. The right porch post supporting the outer corner has shifted outward and appears structurally unsound. The concrete steps to the front porch are dated and cracked, and the cast iron railings have significant rust at the base and are no longer stable.

The foundation is original brick in need of repointing and significant rebuilding along two sides and back. The three windows along the Ford Ave. side of the foundation do not match and are in very poor condition. One is a frame with plexiglass (an ad-hoc repair), another is an old wood window with loose hinges and a rotting frame, and the third is a vinyl replacement window that was improperly installed. The repairs to that side would include replacement of all three windows. If additional problems are identified during the porch reconstruction, there may be some additional repairs to the front foundation as well.

1. **Reconstruct Front Porch:** Removal of existing front porch and full reconstruction to modern code. Porch will be finished with historically appropriate materials. Estimate for front porch reconstruction: \$12,000-15,000. (Estimate from Alberino Construction attached).
 - Wood tongue and groove flooring.
 - Turned porch posts appropriate to late Victorian style.
 - Wood balustrades with turned spindles appropriate to late Victoria style.
 - Wood entry stairs with spindle balustrades.
 - Porch overhang will remain in place, pending additional work on front roof (to include shingle replacement and repairs).
2. **Porch Reconstruction Building Permit Plan:** create permit plan with historically appropriate porch details: \$1,000 (Verbal estimate from Tap, Inc.)
3. **Repoint/Repair Brick Foundation & Replace Basement Windows**
Repoint/Rebuild Brick Masonry on sides and back of foundation, including replacement of 3 basement windows on side of house: \$3,400 (Estimate by Brad Lewis Masonry attached).



**BUILDING · MAINTENANCE
RENOVATIONS & REPAIR**

518.376.4618

273 ROUTE 355
POESTENKILL · NY · 12140
AALBERINO@NYCAP.RR.COM

Estimated Cost for
New Porch Install

Total Renovation of
Front Porch, Rail's + STAIRS

Material + Labor Estimate

\$12,000 To \$15,000

Brad Lewis Lawn Care & Masonry Repair
PO Box 113 Wynantskill, NY 12198
518.312.9108

ESTIMATE

Date: 05/27/15

Client:

Jennifer Krausnick
12 Parkview CT, Troy, NY 12180
(860-214-1913)

Estimate for Foundation Work: \$3400

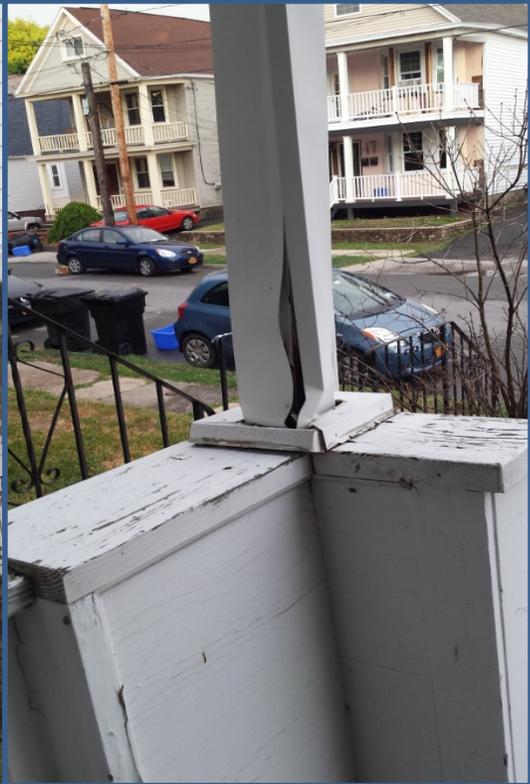
1) Repoint/Rebuild Brick Masonry, Replace 3 Basement Windows & Faucet (Ford Ave Side):

\$1,550

2) Repoint/Rebuild Brick Masonry (Interior Back Side), including old window removal and rebuilding of areas missing brick; possible additional charges for spot rebuild/repoint as needed & possible skim seal. \$1,250 + any add-on work.

3) Repoint/Repair Brick Masonry (Pawling Ave Side): \$600

Proposed Façade Improvements for 12 Parkview Court: Photos of Front Porch and Masonry



received
7-6-15

**TROY LOCAL DEVELOPMENT CORPORATION
BUSINESS DEVELOPMENT ASSISTANCE PROGRAM
Application for Funding Assistance**

Applicant:

Owner: Steven Bay, Laura Bay

Owner Address: 5 Devoe Drive Clifton Park, NY 12065

Email: sbayool@hotmail.com Telephone: (518) 316-1028

Business/Project Address: 40 Fourth St. Troy, NY 12180 / 403 Fulton St. Troy NY 1218

Total Project Cost: \$12528

Loan Request: \$7528 Grant Request: ^{or} \$7528

Business Type: Corp. Partnership Sole Prop (Rental property) No business.

Year Established: _____ FEIN: _____

Years at current address: Business _____ Home _____

Gross Annual Sales: \$ _____

Other Sources of Income: \$ _____

Income from alimony, child support, or separate maintenance payments need not be revealed. Examples of other income include social security, disability, or rental income.

Ownership of Applicant Company:

List all principals with 20% or more ownership:

Name	Title	% Owned	Annual Compensation
<u>403 Fulton St. Troy NY</u>	<u>Rental Property</u>	<u>100</u>	<u>\$58764</u>

Affiliates:

List all businesses in which applicant or any owner has an interest.

Name	Title	% Owned	Annual Compensation

Additional Information:

Is your business party to any claim or lawsuit? Yes No

Have you or any owner, officer, director or partner ever owned a business that has declared bankruptcy? Yes No

Does your business owe taxes for other than the current year? Yes No

If yes to any question, please explain:

Project Description:

The loan funds will be used to complete the facade repairs / repainting. The building is located on the corner of Fourth & Fulton and has 4 Business on the 1st floor. Residential units are on the upper floors.

Attorney:

Name _____
Address _____
Contact _____ Zip Code _____
Telephone () _____

Accountant:

Name _____
Address _____
Contact _____ Zip Code _____
Telephone () _____

Trade References:

1. Name _____ Zip Code _____
Address _____ Telephone () _____
Contact _____

2. Name _____ Zip Code _____
Address _____ Telephone () _____
Contact _____

3. Name _____ Zip Code _____
Address _____ Telephone () _____
Contact _____

Insurance Agent/Bonding Company:

Name _____ Zip Code _____
Address _____ Telephone () _____
Contact _____

By signing below, my business and I both agree to be liable for the indebtedness incurred on this loan. I certify to the truth of my statements above and authorize the City of Troy to obtain personal credit reports in connections with this application. If it does so, upon request, I will be informed of that fact and each credit bureau's name and address. I also authorize the City of Troy to verify with others information contained in this application and to report its transactions with me, in the event of non-payment of any loan established hereunder.

Signature Henk Bay Date 7/3/2015

Laura Bay

The Troy Local Development Corporation certifies that it will comply with all Federal statutes and regulations that prohibit discrimination on the basis of race, color, national origin, religion, sex, handicap, age, or any other nondiscrimination statute(s), which may apply to the applicant.

AUTHORIZING RESOLUTION
(Neil Pelone Architecture, PLLC – Loan Agreement)

A regular meeting of the Troy Local Development Corporation was convened on July 10, 2015, at 8:30 a.m.

The following resolution was duly offered and seconded, to wit:

Resolution No. _____

RESOLUTION OF THE TROY LOCAL DEVELOPMENT CORPORATION
AUTHORIZING (i) THE ISSUANCE OF A \$15,000.00 LOAN TO NEIL
PELONE ARCHITECTURE, PLLC WITH RESPECT TO A CERTAIN
PROJECT (AS DEFINED HEREIN) AND (ii) THE EXECUTION AND
DELIVERY OF A LOAN AGREEMENT AND RELATED DOCUMENTS.

WHEREAS, The Troy Local Development Corporation (the “Corporation”) is a duly-established, not-for-profit local development corporation of the State pursuant to Section 1411(h) of the Not-for-Profit Corporation Law (“N-PCL”) and a Certificate of Reincorporation filed on April 5, 2010 (the “Certificate”) established for the charitable and public purposes of relieving and reducing unemployment, promoting and providing for additional and maximum employment, bettering and maintaining job opportunities, instructing or training individuals to improve or develop their capabilities for such jobs, by encouraging the development of, or retention of, an industry in the community or area, and lessening the burdens of government and acting in the public interest; and

WHEREAS, **NEIL PELONE ARCHITECTURE, PLLC** (the “Company”), has requested assistance from the Corporation in connection with a certain project (the “Project”) consisting of the use of working capital to acquire materials, equipment and services necessary to complete a tenant fit-up for a new office location located at 16 Second Street, 1st Floor, Troy, New York; and

WHEREAS, in furtherance of the Project, the Company has requested financing from the Corporation in the form of a \$15,000.00 Loan (the “Loan”) to assist the Company to undertake the Project; and

WHEREAS, the Corporation desires to authorize the issuance of the Loan, the terms of which have been presented at this meeting, and approve the execution and delivery of a Loan Agreement (“Agreement”), along with related documents, to memorialize the terms and conditions by which the Loan shall be extended by the Corporation, including the repayment thereof and security therefore.

NOW, THEREFORE, BE IT RESOLVED BY THE DIRECTORS OF THE TROY LOCAL DEVELOPMENT CORPORATION AS FOLLOWS:

Section 1. The Corporation hereby authorizes the provision of the Loan to the Company in furtherance of the Project. The Chairman, Vice Chairman and/or the Chief Executive Officer of the Corporation are hereby authorized, on behalf of the Corporation, to execute and deliver a Loan Agreement, along with related documents (collectively, the “Loan Documents”), in such form as prepared and approved by counsel to the Corporation and as approved by the Chairman, Vice Chairman and/or the Chief Executive Officer.

Section 2. The Secretary or Assistant Secretary of the Corporation are hereby authorized, where appropriate, to affix the seal of the Corporation to the Loan Documents and to attest the same, all with such changes, variations, omissions and insertions as the Chairman, Vice Chairman and/or Chief Executive Officer of the Corporation shall approve, and the execution thereof by the Chairman, Vice Chairman and/or Chief Executive Officer of the Corporation to constitute conclusive evidence of such approval.

Section 3. The officers, employees and agents of the Corporation are hereby authorized and directed for and in the name and on behalf of the Corporation to do all acts and things required and to execute and deliver all such checks, certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolutions and to cause compliance by the Corporation with all of the terms, covenants and provisions of the documents executed for and on behalf of the Corporation.

Section 4. These Resolutions shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<i>Yea</i>	<i>Nea</i>	<i>Absent</i>	<i>Abstain</i>
Kevin O’Bryan	[]	[]	[]	[]
William Dunne	[]	[]	[]	[]
Hon. Kenneth Zalewski	[]	[]	[]	[]
Andrew Ross	[]	[]	[]	[]
Peter Ryan	[]	[]	[]	[]

The Resolution was thereupon duly adopted.

STATE OF NEW YORK)
COUNTY OF RENSSELAER) ss.:

I, the undersigned Secretary of the Troy Local Development Corporation, DO HEREBY CERTIFY:

That I have compared the annexed extract of minutes of the meeting of the Troy Local Development Corporation (the " Corporation "), including the resolution contained therein, held on July 10, 2015 with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Corporation and of such resolution set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

I FURTHER CERTIFY, that all members of said Corporation had due notice of said meeting, that the meeting was in all respects duly held and that, pursuant to Article 7 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public, and that public notice of the time and place of said meeting was duly given in accordance with such Article 7.

I FURTHER CERTIFY, that there was a quorum of the members of the Corporation present throughout said meeting.

I FURTHER CERTIFY, that as of the date hereof, the attached resolution is in full force and effect and has not been amended, repealed or modified.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Corporation this _____ day of July, 2015.

Secretary

[SEAL]

AUTHORIZING RESOLUTION
(The Balance Loft LLC – Loan Agreement)

A regular meeting of the Troy Local Development Corporation was convened on July 10, 2015, at 8:30 a.m.

The following resolution was duly offered and seconded, to wit:

Resolution No. _____

RESOLUTION OF THE TROY LOCAL DEVELOPMENT CORPORATION
AUTHORIZING (i) THE ISSUANCE OF A \$20,517 LOAN TO THE
BALANCE LOFT LLC WITH RESPECT TO A CERTAIN PROJECT (AS
DEFINED HEREIN) AND (ii) THE EXECUTION AND DELIVERY OF A
LOAN AGREEMENT AND RELATED DOCUMENTS.

WHEREAS, The Troy Local Development Corporation (the “Corporation”) is a duly-established, not-for-profit local development corporation of the State pursuant to Section 1411(h) of the Not-for-Profit Corporation Law (“N-PCL”) and a Certificate of Reincorporation filed on April 5, 2010 (the “Certificate”) established for the charitable and public purposes of relieving and reducing unemployment, promoting and providing for additional and maximum employment, bettering and maintaining job opportunities, instructing or training individuals to improve or develop their capabilities for such jobs, by encouraging the development of, or retention of, an industry in the community or area, and lessening the burdens of government and acting in the public interest; and

WHEREAS, **THE BALANCE LOFT LLC** (the “Company”), has requested assistance from the Corporation in connection with a certain project (the “Project”) consisting of the use of working capital to acquire materials, equipment and services necessary to complete a tenant fit-up for a new hot yoga and TRX fitness studio located at 11 State Street, Troy, New York; and

WHEREAS, in furtherance of the Project, the Company has requested financing from the Corporation in the form of a \$20,517.00 Loan (the “Loan”) to assist the Company to undertake the Project; and

WHEREAS, the Corporation desires to authorize the issuance of the Loan, the terms of which have been presented at this meeting, and approve the execution and delivery of a Loan Agreement (“Agreement”), along with related documents, to memorialize the terms and conditions by which the Loan shall be extended by the Corporation, including the repayment thereof and security therefore.

NOW, THEREFORE, BE IT RESOLVED BY THE DIRECTORS OF THE TROY LOCAL DEVELOPMENT CORPORATION AS FOLLOWS:

Section 1. The Corporation hereby authorizes the provision of the Loan to the Company in furtherance of the Project. The Chairman, Vice Chairman and/or the Chief

Executive Officer of the Corporation are hereby authorized, on behalf of the Corporation, to execute and deliver a Loan Agreement, along with related documents (collectively, the “Loan Documents”), in such form as prepared and approved by counsel to the Corporation and as approved by the Chairman, Vice Chairman and/or the Chief Executive Officer.

Section 2. The Secretary or Assistant Secretary of the Corporation are hereby authorized, where appropriate, to affix the seal of the Corporation to the Loan Documents and to attest the same, all with such changes, variations, omissions and insertions as the Chairman, Vice Chairman and/or Chief Executive Officer of the Corporation shall approve, and the execution thereof by the Chairman, Vice Chairman and/or Chief Executive Officer of the Corporation to constitute conclusive evidence of such approval.

Section 3. The officers, employees and agents of the Corporation are hereby authorized and directed for and in the name and on behalf of the Corporation to do all acts and things required and to execute and deliver all such checks, certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolutions and to cause compliance by the Corporation with all of the terms, covenants and provisions of the documents executed for and on behalf of the Corporation.

Section 4. These Resolutions shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<i>Yea</i>	<i>Nea</i>	<i>Absent</i>	<i>Abstain</i>
Kevin O’Bryan	[]	[]	[]	[]
William Dunne	[]	[]	[]	[]
Hon. Kenneth Zalewski	[]	[]	[]	[]
Andrew Ross	[]	[]	[]	[]
Peter Ryan	[]	[]	[]	[]

The Resolution was thereupon duly adopted.

STATE OF NEW YORK)
COUNTY OF RENSSELAER) ss.:

I, the undersigned Secretary of the Troy Local Development Corporation, DO HEREBY CERTIFY:

That I have compared the annexed extract of minutes of the meeting of the Troy Local Development Corporation (the " Corporation "), including the resolution contained therein, held on July 10, 2015 with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Corporation and of such resolution set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

I FURTHER CERTIFY, that all members of said Corporation had due notice of said meeting, that the meeting was in all respects duly held and that, pursuant to Article 7 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public, and that public notice of the time and place of said meeting was duly given in accordance with such Article 7.

I FURTHER CERTIFY, that there was a quorum of the members of the Corporation present throughout said meeting.

I FURTHER CERTIFY, that as of the date hereof, the attached resolution is in full force and effect and has not been amended, repealed or modified.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Corporation this _____ day of July, 2015.

Secretary

[SEAL]

AUTHORIZING RESOLUTION
(The Illium Cafe – Loan Agreement)

A regular meeting of the Troy Local Development Corporation was convened on July 10, 2015, at 8:30 a.m.

The following resolution was duly offered and seconded, to wit:

Resolution No. _____

RESOLUTION OF THE TROY LOCAL DEVELOPMENT CORPORATION
AUTHORIZING (i) THE ISSUANCE OF A \$20,000.00 LOAN TO THE
ILLIUM CAFE WITH RESPECT TO A CERTAIN PROJECT (AS DEFINED
HEREIN) AND (ii) THE EXECUTION AND DELIVERY OF A LOAN
AGREEMENT AND RELATED DOCUMENTS.

WHEREAS, The Troy Local Development Corporation (the “Corporation”) is a duly-established, not-for-profit local development corporation of the State pursuant to Section 1411(h) of the Not-for-Profit Corporation Law (“N-PCL”) and a Certificate of Reincorporation filed on April 5, 2010 (the “Certificate”) established for the charitable and public purposes of relieving and reducing unemployment, promoting and providing for additional and maximum employment, bettering and maintaining job opportunities, instructing or training individuals to improve or develop their capabilities for such jobs, by encouraging the development of, or retention of, an industry in the community or area, and lessening the burdens of government and acting in the public interest; and

WHEREAS, **THE ILLIUM CAFE** (the “Company”), has requested assistance from the Corporation in connection with a certain project (the “Project”) consisting of the use of working capital to acquire materials, equipment and services necessary to expand its current restaurant and kitchen into the vacant adjacent space located at 7 Broadway, Troy, New York; and

WHEREAS, in furtherance of the Project, the Company has requested financing from the Corporation in the form of a \$20,000.00 Loan (the “Loan”) to assist the Company to undertake the Project; and

WHEREAS, the Corporation desires to authorize the issuance of the Loan, the terms of which have been presented at this meeting, and approve the execution and delivery of a Loan Agreement (“Agreement”), along with related documents, to memorialize the terms and conditions by which the Loan shall be extended by the Corporation, including the repayment thereof and security therefore.

NOW, THEREFORE, BE IT RESOLVED BY THE DIRECTORS OF THE TROY LOCAL DEVELOPMENT CORPORATION AS FOLLOWS:

Section 1. The Corporation hereby authorizes the provision of the Loan to the Company in furtherance of the Project. The Chairman, Vice Chairman and/or the Chief

Executive Officer of the Corporation are hereby authorized, on behalf of the Corporation, to execute and deliver a Loan Agreement, along with related documents (collectively, the “Loan Documents”), in such form as prepared and approved by counsel to the Corporation and as approved by the Chairman, Vice Chairman and/or the Chief Executive Officer.

Section 2. The Secretary or Assistant Secretary of the Corporation are hereby authorized, where appropriate, to affix the seal of the Corporation to the Loan Documents and to attest the same, all with such changes, variations, omissions and insertions as the Chairman, Vice Chairman and/or Chief Executive Officer of the Corporation shall approve, and the execution thereof by the Chairman, Vice Chairman and/or Chief Executive Officer of the Corporation to constitute conclusive evidence of such approval.

Section 3. The officers, employees and agents of the Corporation are hereby authorized and directed for and in the name and on behalf of the Corporation to do all acts and things required and to execute and deliver all such checks, certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolutions and to cause compliance by the Corporation with all of the terms, covenants and provisions of the documents executed for and on behalf of the Corporation.

Section 4. These Resolutions shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<i>Yea</i>	<i>Nea</i>	<i>Absent</i>	<i>Abstain</i>
Kevin O’Bryan	[]	[]	[]	[]
William Dunne	[]	[]	[]	[]
Hon. Kenneth Zalewski	[]	[]	[]	[]
Andrew Ross	[]	[]	[]	[]
Peter Ryan	[]	[]	[]	[]

The Resolution was thereupon duly adopted.

STATE OF NEW YORK)
COUNTY OF RENSSELAER) ss.:

I, the undersigned Secretary of the Troy Local Development Corporation, DO HEREBY CERTIFY:

That I have compared the annexed extract of minutes of the meeting of the Troy Local Development Corporation (the " Corporation "), including the resolution contained therein, held on July 10, 2015 with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Corporation and of such resolution set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

I FURTHER CERTIFY, that all members of said Corporation had due notice of said meeting, that the meeting was in all respects duly held and that, pursuant to Article 7 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public, and that public notice of the time and place of said meeting was duly given in accordance with such Article 7.

I FURTHER CERTIFY, that there was a quorum of the members of the Corporation present throughout said meeting.

I FURTHER CERTIFY, that as of the date hereof, the attached resolution is in full force and effect and has not been amended, repealed or modified.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Corporation this _____ day of July, 2015.

Secretary

[SEAL]



SPONSORSHIP LEVELS

PRESENTING INVENTOR SPONSOR - \$10,000 DONATION (1 AVAILABLE)

PRESENTING SPONSOR WILL RECEIVE:

- Presentational billing in event name "Company XYZ presents The *Enchanted City*"
- Inclusion on on-air discussion panels
- Largest, most prominent logo on all collateral materials including
 - ✓ Event posters
 - ✓ Event banners
 - ✓ Event advertising
 - ✓ Event PR
- Quote from company in official event press release
- Opportunity to speak at event press conference
- 10 x 10 booth at event site
- Four VIP tickets to the Queen's Ball evening event

GOLD WATCH SPONSOR - \$5,000 DONATION (4 AVAILABLE)

GOLD LEVEL SPONSORS WILL RECEIVE:

- Large logo on all collateral materials including
- Event posters
- Event banners
- Event advertising
- Event PR
- 10 x 10 booth at event site
- Live mentions by costumed characters throughout the event

SILVER STEAM WHISTLE SPONSOR - \$2,500 DONATION (6 AVAILABLE)

SILVER LEVEL SPONSORS WILL RECEIVE:

- Logo on all collateral materials including
- Event posters
- Event banners
- Event advertising
- Event PR

BRONZE BOOTSTRAP SPONSOR - \$1,000 DONATION (8 AVAILABLE)

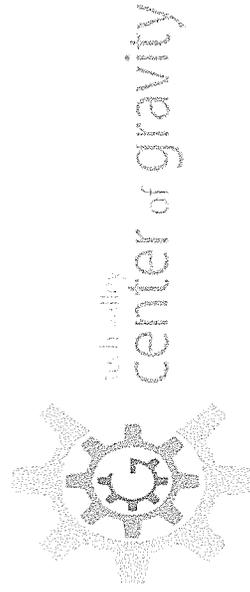
BRONZE LEVEL SPONSORS WILL RECEIVE:

- Logo on all collateral materials including
- Event posters
- Event banners
- Event advertising

2015 Enchanted City festival to offer inventor's challenge



SPECIAL EVENT
The Enchanted City festival, a celebration of science, technology, and innovation, will feature a special event called the Inventors Challenge. This challenge is designed to encourage students to think creatively and solve real-world problems. Participants will be given a specific problem to solve and will have a limited amount of time to come up with a solution. The challenge is open to students of all ages and backgrounds. The event is a great opportunity for students to showcase their talents and learn from their peers. The Inventors Challenge is one of the many exciting activities that will be part of the 2015 Enchanted City festival. For more information, visit <http://nysci.org/event/submerge-nycs-marine-science-festival/>.



The Inventors Challenge is the main event of The Enchanted City Festival 2015

We, the residents of The Enchanted City, are proud of our partnerships with organizations like the Hudson Mohawk Industrial Gateway, RPI, and Tech Valley Center of Gravity, the Engineering Student Clubs of RPI, Tech Valley High School, and the independent spirit of each individual creator. We have adopted the marketing brand of 'Tech Valley of the Mohawk Valley' as a major theme for our festival.

We will be highlighting the Victorian Industrial Heritage/ Tech Future of Troy in a clever fresh way. We have devised an INVENTORS COMPETITION to bring attention to the assets that Troy already has in the Tec area, and at the same time creating much needed partnerships between organizations that represent the Future and the Past of this great city.

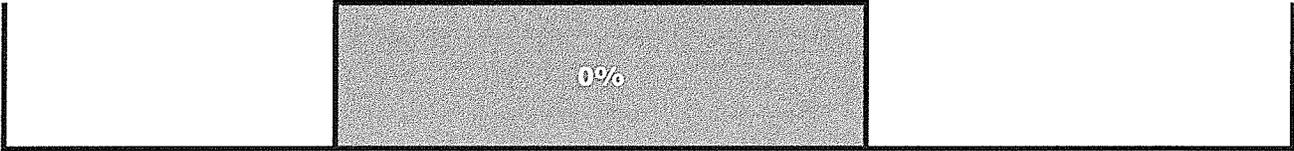
Tech Valley Center of Gravity have agreed to partner on this event and play the major role.

The NYC Marine Science Festival is similar in some ways, and very popular.

<http://nysci.org/event/submerge-nycs-marine-science-festival/>

ORGANIZATION: The Enchanted City Budget Spend Down			
PROJECT REVENUE		A: Cash Revenue	Revenue Status (Projected or In-)
Earned Income			
Admissions/Box Office	Free Admission	\$0	<input type="checkbox"/> Proj <input type="checkbox"/> In-Hd
Vendor Fees	\$60 per vendor 10 vendors	\$600	In hand
Sales, Concessions, ets.	Dependant on need at and of fundrasing period		<input type="checkbox"/> Proj <input type="checkbox"/> In-Hd
Other (Please describe)			<input type="checkbox"/> Proj <input type="checkbox"/> In-Hd
Contributed Income			
Individual		\$1,000	In hand
Corporate Contributions		\$15,000	Projected
Government Grants		\$5,000	Projected
Kickstarter		\$1,300	In hand
Donations			Projected
TOTAL		\$22,900	
PROJECT EXPENSES		B: Total Project Expenses	Final Budget
Personnel			
Administrative	Agreed fees for producers, the rest are volunteers	\$3,000	
Artistic	Estimated fees	\$6,000	
Community/College Outreach	Estimated fees	\$400	
TVCOG Stipen	Estimated fees	\$1,000	
Technical	Based on last years fees plus Inventors Challenge	\$1,200	
Other	beautification	\$1,000	
Other Services			
Space Rental	Space for Evening Event	\$1,000	
Equipment Rental	Based off last years budget	\$500	
Travel/Transportation	Gas and Lodging for two acts	\$400	
Advertising/Promotion	Duncan Crary Fees/ Graphic design/ Banners	\$3,000	
Printing/Copying	Based off last years budget	\$625	
Postage		\$30	
Materials	Based of last years budget	\$320	
Insurance	Quote from Fagan	\$650	
Remaining Expenses	City Event Fees	\$1,000	
		\$20,125	\$0
Total Expenses (B)	\$20,125		↑
- Total Revenue (A)	\$22,900		↑
		←	SHOULD MATCH
Balanced Budget?			

If you are submitting an application for more than one project, you must complete a budget form for each request. The total amount of your request(s) may not exceed \$5000.



If you are submitting an application for more than one project, you must complete a budget form for each request. The total amount of your request(s) may not exceed \$5000.

Bill.Dunne

From: Susan@sweetsuesweets.com
Sent: Monday, June 29, 2015 5:32 PM
To: Bill.Dunne
Subject: The Enchanted City Presentation (please edit at will).
Attachments: The Enchanted City Inventors Challenge Sponsorship 2015.pdf; TLDC Budget for TEC.pdf; TLDC The Enchanted City Power Point 2015.pdf

The Enchanted City

203 River Street

Troy, NY 12180

info@enchantedcitytroy.com

June 29, 2015

Troy Local Development Corporation

433 River Street

Troy, NY 12180

Dear Board of Directors of the Troy Local Development Corporation,

We are contacting you on behalf of “The Enchanted City, Troy” Street Faire and Festival that will be taking place on lower River Street, on Saturday October 3, 2015. As Troy Local Development Corporation is a known supporter of all things Troy, we thought you might be interested in being a part of this extremely unique Troy-centered event!

This second year event will be a spectacular showcase of how innovative our area can be, featuring a partnership with Tech Valley Center of Gravity to put on an Inventor’s Challenge that is sure to highlight our regional creative talent. The aim of the Inventor’s Challenge is to increase visibility and grow resources for Troy’s booming technology sector; it is our hope that this challenge will bring national renown to the rich heritage of industrialization in Troy, not only as the birthplace of the industrial revolution, but as a current and future technology epicenter that’s experiencing a renaissance; the perfect marriage of location and creative ability.

<http://www.troyrecord.com/2015/01/21/enchanted-city-inventors-challenge-to-be-part-of-troy-fall-festival>.

The Troy Record's headline on Sunday October 5th, 2014 was; "Hundreds of people came to Lower River Street to watch the inaugural opening of Queen Mab's Enchanted City and witness all the magic the Collar City has to offer." The Enchanted City was a free event, open to the public, because of charitable contributors. It drew upon the unique aspects of Troy which honors our Victorian/Industrial heritage, while highlighting our emerging creative economy and technology sectors. This FREE event needs to remain free for many reasons. When inviting visitors from other areas to our city for a free event we feel it is an opportunity to show off our brand. We have a rich history with a walkable historic district. We are on the cutting edge of the tech sector with RPI, COG, Virtusas, and Apprenda etc. We are creative and visual which is reflected in an emerging arts culture headed by EMPAC and the Arts Center. We are musical and are excellent entertainers which is echoed in our Troy Savings Bank Music Hall, EMPAC and the Troy Civic Players.

We are so many things.

Given the success of the first event, we are busy working on year two. In order to bring everyone to our neighborhood to see what we are all about and keep this event free, we need your help. Attached to this email is the power point presentation of the frame work for year two. It is ambitious and will be absolutely amazing. We believe we will attract upwards of 5,000 to 7,000 people to our city on October 3rd 2015. Would you like to be a bigger part of it? You'd be joining the elite ranks of several local businesses and regional organizations like Apprenda, Engine 7 Design, Duncan Cray Communications, WMHT, Fagan Associates, Blanchard Industrial, Slidin' Dirty, Yelp!, Troy Civic Theatre, The Art Center, Troy Cultural Alliance, TVCOG, MVP, GreyCastle Security, Carbone Auto Group, Excelsior College, Hudson Valley Community College and countless other friends of the city who want to raise support for small businesses in Troy. Following the event we'll be hosting an exclusive ticketed after-party at the Takk House, featuring Rasputina and FAQ Circus Collective, with beverage concession by Rare Form Brewing Company and featuring a special VIP party suite catered by Peck's Arcade. This is something you don't want to miss!

Please let us know if we can schedule a meeting to discuss the unique opportunity of sponsoring The Enchanted City and the Inventor's Challenge with you. Or feel free to stop by Sweet Sue's Sweets at 203 River Street to have a chat with Susan Dunckel, the organizer and founder of this unique event! We're still looking for a presenting sponsorship partner; Troy Local Development Corporation would be a perfect fit!

Warmest Regards,

Susan & Cheryl

Susan M. Dunckel

Organizer

Cheryl L. Kennedy, PMP
Director of Community Development