

***** ATTENTION *****

Please complete this application form
and submit the form to:

Troy Industrial Development
Authority Second Floor Troy City
Hall 1776 Sixth Avenue Troy, NY
12180

Please allow 7-10 business days for a
reply.

IDA charges the permitted fee of .25
cents

per page for duplication of records
request.

APPLICATION FOR PUBLIC ACCESS TO RECORDS



I HEREBY APPLY TO INSPECT THE FOLLOWING RECORDS:

Date: _____

Print Name: _____

Signature: _____

Address: _____

PHONE DURING BUSINESS HOURS _____

(For FOIL Officer Use Only)

Approved: _____ Denied: _____

Record Cannot Be Found: _____

Signature: _____

Title: _____

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Notice

You have the right to appeal a denial of this application. The head of this agency must fully explain, in writing, the reason for such denial within ten (10) days of receipt of your appeal.

I hereby appeal the denial of access to the public record(s) as requested above.

NAME (PRINT) _____

SIGNATURE _____

ADDRESS _____

