

**TROY CIVIL SERVICE COMMISSION**

**Meeting Agenda**

**Tuesday, January 17, 2017**

**9:30 A.M.**

**Personnel/Civil Service Office**

**Troy City Hall**

**433 River Street (Hedley Building) Suite 5001, 5<sup>th</sup> Floor**

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- 1) Consider the minutes of the December 20, 2016 special meeting, previously tabled at the 1/17/2017 meeting.
- 2) Consider the minutes of the January 17, 2017 meeting.
- 3) Establish an eligible list for four (4) years for **Housing Compliance Clerk (o.c.)**, **Exam #67265**.
- 4) Establish an eligible list for four (4) years for **Water Plant Operator (prom.)**, **Exam #75535**.
- 5) Establish an eligible list for four (4) years for **Water Plant Operator (o.c.)**, **Exam #66358**.
- 6) Pursuant to Title B, Section 41-2, determine whether or not the title **Corporation Counsel** shall remain in the Exempt Classification.
- 7) Review and approve the Troy Civil Service Commission **Annual Report for 2016**.
- 8) Consider an MSD-222A to establish one (1) additional **Senior Water Maintenance Person II** position, two (2) additional **Water Maintenance Person** positions, and one (1) additional **Laborer** position (COT).
- 9) Consider an MSD-222A to establish an additional **Senior Automotive Mechanic** position (COT).
- 10) Consider an MSD-222A to reclassify one (1) position from Laborer to **Sanitation Person** (COT).
- 11) Consider an MSD-222 to establish a new position tentatively titled **CDBG Supervisor**.
- 12) Consider a new job specification tentatively titled **CDBG Supervisor**.
- 13) Consider a revision to the job specification for **Assistant Sanitation Foreperson**.
- 14) Consider a revision to the job specification for **Building Maintenance Mechanic**.

- 15) Consider a revision to the job specification for **Building Maintenance Supervisor**.
- 16) Consider a revision to the job specification for **Electronic Technician**.
- 17) Consider a revision to the job specification for **Equipment Operator**.
- 18) Consider a revision to the job specification for **Recreation Specialist**.
- 19) Consider a revision to the job specification for **Sanitation Foreperson**.
- 20) Consider a revision to the job specification for **Sign Maintenance Person**.
- 21) Consider a revision to the job specification for **Sign/Signal Maintenance Mechanic**.
- 22) Consider a revision to the job specification for **Supervisor of Equipment Repair**.
- 23) Consider a revision to the job specification for **Traffic Control Supervisor**.
- 24) Consider a revision to the job specification for **Welder**.
- 25) Consider a revision to the job specification for **Working Foreperson**.
- 26) Review and approve the open competitive exam announcement for **Human Resources Generalist** before officially released.
- 27) Review and approve the open competitive exam announcement for **Library Associate** before officially released.
- 28) Review and approve the promotional exam announcement for **Library Associate** before officially released.
- 29) Review and approve the open competitive exam announcement for **Asset Manager** before officially released.
- 30) Review and approve the open competitive exam announcement for **Purchasing Manager** before officially released.