

APPLICATION FOR VETERANS' CREDITS

Troy Civil Service Commission

City Hall

433 River Street, Suite 5001

Troy, New York 12180

Tel: (518)279-7123 ~ Fax: (518)268-1686

Candidates must file a separate application for each examination. A copy of applicant's separation papers (DD-214 or other official documentation) must be filed with this form at the Commission address above within two months of the last application filing date on the exam announcement. More detailed information is available on the back of this application.

PLEASE TYPE OR PRINT IN INK ALL INFORMATION REQUESTED ON THIS APPLICATION

1. Claim is hereby submitted for: Disabled Veterans' Credits Non-Disabled Veterans' Credits Active Duty
Exam #: _____ Title: _____ Exam Date: _____

2. Full Name: _____
(First) (Middle) (Last)

3. Present Address: _____
(Number & Street) (City or Town) (State) (Zip Code)

U. S. MILITARY SERVICE

4. Date of Enlistment or Induction: _____ Place of Enlistment or Induction: _____
(Mo/Day/Year) (City, State)

5. Dates of Active Service: From: _____ To: _____ Service Serial #: _____
(Mo/Day/Year) (Mo/Day/Year)

6. Were you discharged or released to inactive duty under honorable conditions? Yes No

Reason for discharge or release as stated on certificate: _____

DISABLED VETERANS' CREDITS

(To be completed only by applicants claiming Disabled Veterans' Credits)

7. U.S. Veterans' Administration Claim No: _____

8. Date 2 copies of *Disability Record Authorization* (MSD-390) sent to Veterans' Administration: _____
(Mo/Day/Year)

9. Have you ever received a permanent appointment/promotion through the use of Veterans' credits in the civil service of NYS or any of its civil divisions? Yes No

I hereby certify that the foregoing statements are full and true to the best of my knowledge and belief.

Date: _____ Signature: _____

Examination Credits

Article V, Section 6 of the State Constitution provides that to receive additional credit a veteran:

- must have served in time of war;
- must have received an honorable discharge or been released under honorable circumstances;
- must be a resident of New York State at time of application for examination.

In addition to the above criteria, disabled veterans must be certified by the Dept. of Veterans' Affairs as being entitled to and currently receiving payment for a service connected disability rated at 10% or more, which was incurred during a time of war. *Disability Record Authorization* forms are available from this office.

Current members of the armed forces applying for conditional veterans' credits must submit a copy of their military identification, military orders, or other official military documentation that substantiates active military service at the time of examination. All of the above criteria must be met prior to certification with such credit.

Time of war is defined as:

All service in the United States armed forces during:

World War II	December 7, 1941 - December 31, 1946
Korean Conflict	June 27, 1950 - January 31, 1955
Viet Nam Conflict	February 28, 1961 - May 7, 1975
Persian Gulf Conflict	August 2, 1990 - the date upon which such hostilities end

Service for which a veteran received the Armed Forces, Navy, or Marine Corps Expeditionary Medal for:

Hostilities in Lebanon	June 1, 1983 - December 1, 1987
Hostilities in Grenada	October 23, 1983 - November 21, 1983
Hostilities in Panama	December 20, 1989 - January 31, 1990

Veterans' credits are granted to candidates who obtain a minimum passing score on the following basis:

	<u>Open-Competitive Exams</u>	<u>Promotional Exams</u>
Disabled Veteran	10 pts.	5 pts.
Non-Disabled Veteran	5 pts.	2.5 pts.

Veterans' credits may be used **only once** to receive a permanent appointment or permanent promotion in the Civil Service of NYS or any of its civil divisions.

A candidate **cannot** be granted veterans' credit after an eligible list has been established.

A candidate may withdraw his or her veterans' credit at any time up to appointment.

Please submit this application along with a copy of your military discharge papers (DD-214 or other official documentation) to:

TROY CIVIL SERVICE COMMISSION
CITY HALL
433 RIVER STREET, SUITE 5001
TROY, NEW YORK 12180