

TROY MUNICIPAL CIVIL SERVICE COMMISSION

Minutes of Meeting

Tuesday, September 26, 2017

Personnel/Civil Service Office

Troy City Hall

433 River Street (Hedley Building), Suite 5001

Present: Chairperson Rauh, Commissioner Scales, Executive Secretary Mahoney

Guests: Eric McMahon (COT)

Absent: Commissioner Sullivan

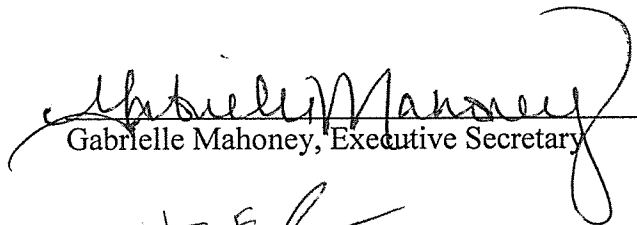
Chairperson Rauh called the meeting to order at 9:35 A.M.

1. **Consider the minutes of the August 15, 2017 meeting.** Following review, a motion was made by Commissioner Scales to accept the minutes, seconded by Chairperson Rauh, all voted in favor, 2-0.
2. **Consider the minutes of the September 5, 2017 special meeting.** Following review, a motion was made by Commissioner Scales to accept the minutes, seconded by Chairperson Rauh, all voted in favor, 2-0.
3. **Review certification of Troy Public Library Payroll for 2017.** Following review, a motion was made by Commissioner Scales to certify the 2017 payroll for Troy Public Library, seconded by Chairperson Rauh, all voted in favor, 2-0.
4. **Establish an eligible list for one (1) year for Fire Captain, Exam #77730.** Commissioner Scales recused herself from certifying the eligible list for Fire Captain due to a conflict of interest. Therefore, with only one other Commission member in attendance for this meeting, a motion was made by Chairperson Rauh to table this item until the next meeting, seconded by Commissioner Scales, all voted in favor 2-0.
5. **Establish an eligible list for one (1) year for Fire Lieutenant, Exam #77732.** A motion was made by Chairperson Rauh, seconded by Commissioner Scales, all voted in favor to establish the eligible list for Fire Lieutenant, Exam #77732 for one (1) year, 2-0.
6. **Establish an eligible list for four (4) years for Librarian I (Youth Services), Exam #1701.** A motion was made by Commissioner Scales, seconded by Chairperson Rauh, all voted in favor to establish the eligible list for Librarian I (Youth Services), Exam #1701 for four (4) years, 2-0.
7. **Consider a revision to the job specification for Supervisor of Equipment Repair.** Executive Secretary Mahoney explained that the revision to the job


specification for Supervisor of Equipment Repair is to update whom the incumbent of the position reports to. The change will be from the Commissioner of Public Works to the Commissioner of General Services. Following discussion, a motion was made by Commissioner Scales to approve the revision to the job specification for Supervisor of Equipment Repair, seconded by Chairperson Rauh, all voted in favor, 2-0.

On a motion by Chairperson Rauh, seconded by Commissioner Scales, the meeting was adjourned at 9:45 A.M.

Respectfully submitted,



Gabrielle Mahoney, Executive Secretary



William Rauh, Chairperson



Suzanne Scales, Commissioner

Michael Sullivan, Commissioner