

TROY MUNICIPAL CIVIL SERVICE COMMISSION

Minutes of Meeting

Tuesday, November 21, 2017

Personnel/Civil Service Office

Troy City Hall

433 River Street (Hedley Building), Suite 5001

Present: Chairperson Rauh, Commissioner Scales, Commissioner Sullivan,
Executive Secretary Mahoney

Guests: Irene Sorriento (COT), Police Chief John Tedesco (COT)

Chairperson Rauh called the meeting to order at 9:05 A.M.

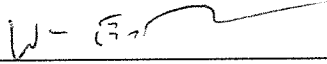
1. **Consider the minutes of the October 17, 2017 meeting.** Following review, a motion was made by Commissioner Scales to accept the minutes, seconded by Commissioner Sullivan, all voted in favor, 3-0.
2. **Establish an eligible list for four (4) years for CDBG Supervisor, Exam #66626.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Scales, all voted in favor, 3-0.
3. **Establish an eligible list for four (4) years for Housing Code Technician, Exam #66667.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Scales, all voted in favor, 3-0.
4. **Consider a reclassification of the Deputy Police Chief position.** Following the Commissions review of the position duties statement provided by the Police Chief, the Commission reclassified the Deputy Police Chief title and determined that the appropriate title to assign the position based on the described duties shall be Assistant Police Chief. Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Scales, all voted in favor, 3-0.
5. **Consider a revision to the job specification for Assistant Police Chief.** Executive Secretary Mahoney explained that some of the duties described on the position duties statement provided by the Police Chief necessitate an amendment to the existing Assistant Police Chief job specification. However, the proposed changes are within the classification for Assistant Police Chief. Following review, a motion was made by Commissioner Scales, seconded by Commissioner Sullivan, all voted in favor, 3-0.
6. **Review and approve the open competitive exam announcement for Video Clerk.** Following review, a motion was made by Commissioner Scales, seconded by Commissioner Sullivan, all voted in favor, 3-0.
7. **Review and approve the promotional exam announcement for Water and Sewer Maintenance Supervisor.** Following review, a motion was made by Commissioner Scales, seconded by Commissioner Sullivan, all voted in favor, 3-0.

8. **Review and approve the open competitive exam announcement for Water and Sewer Maintenance Supervisor.** Following review, a motion was made by Commissioner Scales, seconded by Commissioner Sullivan, all voted in favor, 3-0.
9. **Review and approve the promotional exam announcement for Water Maintenance Supervisor.** Following review, a motion was made by Commissioner Scales, seconded by Commissioner Sullivan, all voted in favor, 3-0.
10. **Review and approve the open competitive exam announcement for Water Maintenance Supervisor.** Following review, a motion was made by Commissioner Scales, seconded by Commissioner Sullivan, all voted in favor, 3-0.
11. **Review and approve the open competitive exam announcement for Attendance Aide.** Following review, a motion was made by Commissioner Scales, seconded by Commissioner Sullivan, all voted in favor, 3-0.

A motion was made by Commissioner Sullivan to adjourn the meeting at 9:34 A.M., seconded by Chairperson Rauh, all voted in favor, 3-0.

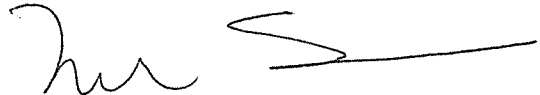
Respectfully submitted,

Gabrielle Mahoney, Executive Secretary



William Rauh, Chairperson

Suzanne Scales, Commissioner



Michael Sullivan, Commissioner