

①

# TROY MUNICIPAL CIVIL SERVICE COMMISSION

## Minutes of Meeting

Tuesday, March 26, 2019

Main Conference Room

Troy City Hall

433 River Street (Hedley Building), Suite 5001

---

**Present:** Chairperson Bill Rauh, Commissioner Sullivan, and Executive Secretary Gabrielle Mahoney,  
Personnel Technician Cheryl Christiansen,

**Absent:** Commissioner Scales

**Guests:** Paul Carney

Chairperson Rauh called the meeting to order at 9:37 A.M.

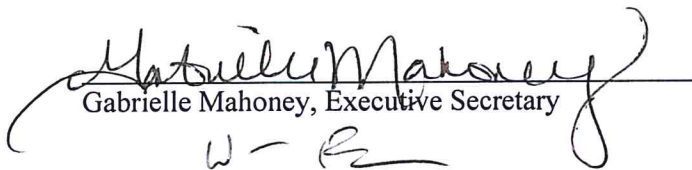
1. **Consider the minutes of the February 19, 2019 meeting.** Following review, a motion was made by Commissioner Sullivan to approve the minutes of the February 19, 2019 meeting, seconded by Commissioner Rauh, all voted in favor: 2-0, 1 absent.
2. **Review and approve the Troy Civil Service Commission 2018 Annual Report.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor: 2-0, 1 absent
3. **Establish an eligible list for four (4) years for Police Captain (Promotional) Exam #78851.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor: 2-0, 1 absent.
4. **Establish an eligible list for four (4) years for Building Maintenance Supervisor (Promotional) Exam #79338.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor: 2-0, 1 absent.
5. **Establish an eligible list for four (4) years for Building Maintenance Supervisor (O.C.) Exam #66228.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor: 2-0, 1 absent.
6. **Consider an MSD-222A for establishing three (3) additional positions of Secretary I (TSD).** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor: 2-0, 1 absent.
7. **Review and approve the open competitive exam announcement for Secretary I, Exam #1902.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor: 2-0, 1 absent.
8. **Review and approve the open competitive exam announcement for Payroll Clerk, Exam #60899.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor: 2-0, 1 absent.
9. **Review and approve the open competitive exam announcement for Library Assistant, Exam #1904.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor: 2-0, 1 absent.
10. **Review and approve the open competitive exam announcement for School Transportation Coordinator, Exam # 62804.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor: 2-0, 1 absent.

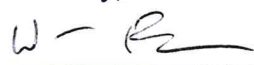
11. **Review and approve the open competitive exam announcement for Real Property Appraisal Aide, Exam # 62411.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor: 2-0, 1 absent.
12. **Review and approve the open competitive exam announcement for Planning Technician, Exam # 68319.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor: 2-0, 1 absent.
13. **Review and approve the open competitive exam announcement for Assistant Planner, Exam # 60962.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor: 2-0, 1 absent.
14. **Establish an eligible list for four (4) years for Account Clerk (O.C.) Exam #1901.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor: 2-0, 1 absent.

A motion was made by Commissioner Sullivan to adjourn the meeting at 9:55 A.M., seconded by, Chairperson Bill Rauh, all voted in favor: 2-0, 1 absent.

The next meeting is tentatively scheduled for April 16, 2019 at 9:30 A.M.

Respectfully submitted,

  
\_\_\_\_\_  
Gabrielle Mahoney, Executive Secretary

  
\_\_\_\_\_  
William Rauh, Chairperson

  
\_\_\_\_\_  
Michael Sullivan, Commissioner