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TROY CIVIL SERVICE COMMISSION
Minutes of Meeting
Tuesday, July 23, 2019
Main Conference Room
Troy City Hall
433 River Street (Hedley Building), Suite 5001

Present: Chairperson Bill Rauh, Commissioner Mike Sullivan, and Executive Secretary Gabrielle Mahoney

Chairperson Rauh called the meeting to order at 9:35 A.M.

1. **Consider the minutes of the June 25, 2019 meeting.** Following review, a motion was made by Commissioner Sullivan to approve the minutes of the June 23, 2019 meeting, seconded by Commissioner Rauh, all voted in favor: 2-0.
2. **Establish an eligible list for four (4) years for Assistant Police Chief (prom) Exam #79659.** Following review, a motion was made by Commissioner Sullivan to establish an eligible list for four years for Assistant Police Chief (prom) Exam #79659, seconded by Commissioner Rauh, all voted in favor: 2-0.
3. **Establish an eligible list for four (4) years for Police Chief (prom) Exam #79660.** Following review, a motion was made by Commissioner Sullivan to establish an eligible list for four years for Police Chief (prom) Exam #79660, seconded by Commissioner Rauh, all voted in favor: 2-0.
4. **Establish an eligible list for four (4) years for General Foreperson (o.c.) EL# 64092.** Following review, a motion was made by Commissioner Sullivan to establish an eligible list for four years for General Foreperson (o.c.) EL# 64092, seconded by Commissioner Rauh, all voted in favor: 2-0.
5. **Establish an eligible list for four (4) years for Streets/Sanitation Supervisor (prom) EL#74535.** Following review, a motion was made by Commissioner Sullivan to establish an eligible list for four years for Streets/Sanitation Supervisor (prom) EL#74535, seconded by Commissioner Rauh, all voted in favor: 2-0.
6. **Establish an eligible list for four (4) years for Streets/Sanitation Supervisor (oc) EL#64232.** Following review, a motion was made by Commissioner Sullivan to establish an eligible list for four years for Streets/Sanitation Supervisor (oc) EL#64232, seconded by Commissioner Rauh, all voted in favor: 2-0.
7. **Consider an MSD-222A for establishing (1) additional position of Maintenance Helper (COT).** Following review, a motion was made by Commissioner Sullivan to establish one (1) additional position of Maintenance Helper for the City of Troy, seconded by Commissioner Rauh, all voted in favor: 2-0.
8. **Consider an MSD-222A for establishing (1) additional position of Senior Account Clerk (THA).** Following review, a motion was made by Commissioner Sullivan to establish one (1) additional position of Senior Account Clerk for the Troy Housing Authority, seconded by Commissioner Rauh, all voted in favor: 2-0.
9. **Consider an MSD-222A for establishing (1) temporary Asset Manager Position (THA).** Following review, a motion was made by Commissioner Sullivan to establish one (1) temporary

Asset Manager Position for Troy Housing Authority, seconded by Commissioner Rauh, all voted in favor: 2-0.

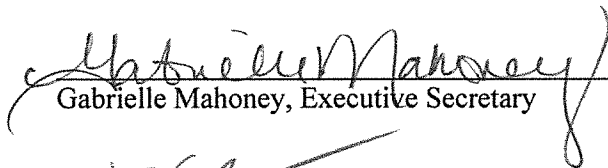
10. **Consider an MSD-222A for establishing (2) additional positions of Senior Building Maintenance Person (THA).** Following review, a motion was made by Commissioner Sullivan to establish (2) additional positions of Senior Building Maintenance Person for Troy Housing Authority, seconded by Commissioner Rauh, all voted in favor: 2-0.
11.
 - a. **Consider an MSD-222 for establishing a new position requested by City of Troy Appointing Authority to be titled Senior Economic Development Technician.** Following review, a motion was made by Commissioner Sullivan to establish a new position for the City of Troy and to classify the position as Senior Economic Development Technician, seconded by Commissioner Rauh, all voted in favor: 2-0.
 - b. **Establish a job specification for Senior Economic Development Technician.** A motion was made by Commissioner Sullivan to establish and approve the job specification for Senior Economic Development Technician, seconded by Commissioner Rauh, all voted in favor: 2-0.
12. **Consider a revision to the job specification for Senior Water Plant Operator.** Following review, a motion was made by Commissioner Sullivan to approve the revision made to the Senior Water Plant Operator, seconded by Commissioner Rauh, all voted in favor: 2-0.
13. **Consider a revision to the job specification for Assistant Supervising Water Plant Operator.** Following review, a motion was made by Commissioner Sullivan to approve the revision made to the Assistant Supervising Water Plant Operator, seconded by Commissioner Rauh, all voted in favor: 2-0.
14. **Consider a revision to the job specification for Supervising Water Plant Operator.** Following review, a motion was made by Commissioner Sullivan to approve the revision made to the Assistant Supervising Water Plant Operator, seconded by Commissioner Rauh, all voted in favor: 2-0.
15. **Review and approve the open competitive exam announcement for Maintenance Superintendent #66564.** Following review, a motion was made by Commissioner Sullivan to approve the o.c. exam announcement for Maintenance Superintendent, seconded by Commissioner Rauh, all voted in favor: 2-0.
16. **Review and approve the open competitive exam announcement for Electronic Technician #67304.** Following review, a motion was made by Commissioner Sullivan to approve the o.c. exam announcement for Electronic Technician, seconded by Commissioner Rauh, all voted in favor: 2-0.
17. **Review and approve the open competitive exam announcement for Senior Parking Enforcement Officer #61934.** Following review, a motion was made by Commissioner Sullivan to approve the o.c. exam announcement for Senior Parking Enforcement Officer, seconded by Commissioner Rauh, all voted in favor: 2-0.
18. **Review and approve the open competitive exam announcement for Registration Clerk #62083.** A motion was made by Commissioner Sullivan to table this agenda item until scopes are released by NYS and the announcement can be prepared, seconded by Commissioner Rauh, all voted in favor: 2-0.
19. **Review and approve the open competitive exam announcement for Cashier #62999.** A motion was made by Commissioner Sullivan to table this agenda item until scopes are released by NYS and the announcement can be prepared, seconded by Commissioner Rauh, all voted in favor: 2-0.

20. **Review and approve the open competitive exam announcement for Clerk (o.c.) #64067.** A motion was made by Commissioner Sullivan to table until scopes are released and announcement can be prepared, seconded by Commissioner Rauh, all voted in favor: 2-0.


A motion was made by Commissioner Sullivan to adjourn the meeting at 9:57 A.M., seconded by, Chairperson Bill Rauh, all voted in favor: 2-0.

The next meeting is tentatively scheduled for August 20, 2019 at 9:30 A.M.

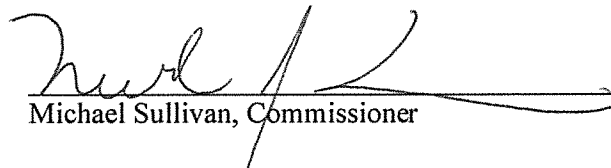
Respectfully submitted,



Gabrielle Mahoney, Executive Secretary



William Rauh, Chairperson



Michael Sullivan, Commissioner