

**MUNICIPAL ASSISTANCE CORPORATION
FOR THE CITY OF TROY**

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2020 Annual Board Meeting

BOARD OF DIRECTORS

Tuesday, March 17, 2020

10:00 AM

BST LLP

26 Computer Drive West
Albany, New York 12205

Meeting Agenda

1. Chairman opens meeting.
2. Approve Minutes of March 15, 2019 Annual Board Meeting.
3. Review and approve December 31, 2019 Audited Financial Statements.
4. Review and approve Debt Schedule.
5. Appointment of officers.
6. Executive Director's comments.
7. Review and approve Financial Plan for FYs 2020-2022 including FY 2020 Budget.
8. Review and approve Mission Statement.
9. Review and approve Report on Operations and Accomplishments/Performance Measure Report.
10. Review and approve By-Laws.
11. Review and approve Procurement Contract Guidelines and Report, as well as Procurement Data.
12. Appointment of outside professionals.
13. Review and approve Prompt Payment Report.
14. Review and approve Investment Guidelines and Reports.
15. Review and approve Whistleblower Policy.
16. Review and approve Internal Control Guidelines.
17. Review and approve Internal Control Assessment.
18. Review and approve Conflict of Interest Policy.
19. Review and approve Property Statement.
20. Review and approve electronic authorization.
21. Review and approve locations for posting meeting announcements.