



Solid Waste Collection Fee: Exemption Application Form (2021)

City of Troy, New York

Please complete the following exemption application form for the annual refuse collection fee and return this original application by March 1, 2021. City Code requires an inspection and verification of your property. Please immediately report any change in the status or use of the property.

NOTE – THIS APPLICATION MUST BE SUBMITTED EACH YEAR TO OBTAIN EXEMPTION.

Parcel ID *: _____

**Parcel ID can be found on a previous service charge bill or tax bill OR by contacting the Assessor's Office at (518) 279-7126*

Property Address: _____

Type of Property: _____

Owner's Name (Please Print)

First Name: _____ Last Name: _____

Mailing Address: _____

City: _____ State: _____ ZIP: _____

Daytime Phone (including area code) _____

Owner's Signature _____ Date: _____

Please check one (1) of the boxes below and supply an explanation with any documentation (i.e. private haulers contract/invoice, photos, etc.). If you have any questions or need assistance please call (518) 279-7132.

- Private Hauler – entire building not using City's garbage, trash, green waste, or recycling collection systems (MUST ATTACH CURRENT PROOF OF THE PRIVATE HAULER THAT SHOWS THE TYPE OF COLLECTION SERVICE FOR THE ADDRESS ABOVE.)
- Vacant Building – Properly Secured, listed on Vacant Building Registry and current on all bills.
- Vacant unit – Partial Exemption (must complete page 2 on the back)
- Enhanced STAR exemption – partial exemption for the owner occupied residential unit

PLEASE DO NOT WRITE BELOW – FOR CITY DOCUMENTATION ONLY

Inspection Results:

Date: _____

Inspector's Signature: _____

VACANT APARTMENT UNIT – PARTIAL EXEMPTION ONLY

Only complete this section for exemption of a vacant single unit within a two-family owner-occupied property.

§247-8 (l) 3. Public Services – Exemptions – The owner of an Owner-occupied residential premises containing up to two residential units who has elected not to rent such residential unit(s) on a permanent basis shall be entitled to an exemption from the Garbage/Recycling Collection Fee for such non-rented residential unit(s) upon the filing of an exemption application form with Office of Code Enforcement and subsequent verification of such vacancy by Code Enforcement Personnel.

As the owner of the property listed on the application, I hereby apply for a partial exemption from the City of Troy Solid Waste Collection Fee for the 2021 year.

I hereby certify that I am the owner of the property listed on this application, that I reside within the property, and that I will maintain a vacancy of the other dwelling unit for a period of not less than one year from January 1, 2021 and will, for the same period, permit the property to be used only as a ONE FAMILY DWELLING.

Total number of Apartment/Units in Buildings: _____

Number of Vacancies in Building: _____

For the reason above, I request to be billed for solid waste collection and services at a rate which is equivalent to a one family dwelling according to my selection above, during the period in which this vacancy is maintained. Should I rent or occupy the vacant unit or sell the property during the year, I understand that the partial exemption status may be revoked. I will notify the City and an adjustment will be made accordingly.

Date: _____

Property Owner Signature: _____

Date: _____

Certified by: _____

Code Enforcement Officer



Return this entire form with attachments before March 1, 2021 to:

**City of Troy, NY
Treasurer's Office – Solid Waste Collection Fee
433 River Street, Suite 5001
Troy, New York 12180**