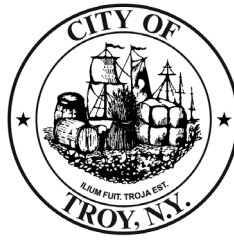


Carmella Mantello  
Mayor

Seamus Donnelly  
Deputy Mayor



Randy Coburn  
Commissioner of Planning

Randy.coburn@troyny.gov

**DRAFT**

## Planning Commission

433 River St., Ste. 5001  
Troy, New York 12180

### MEETING MINUTES

The Planning Commission of the City of Troy, New York, conducted a public meeting at **6:00 P.M. on Wednesday, April 17<sup>th</sup>, 2024**, in person for the Board and available via Zoom conferencing, to act upon the following requests, referred by the Bureau of Code Enforcement of the City of Troy, for review and approval.

#### **6:05 pm – Meeting called to order.**

##### Commissioners in Attendance

Roddy Yagan (RY), Suzanne Spellen (SS), Sara Wengert (SW), Warren Shaw (WS), James Rath (JR), William Comiskey (WC), Stephen Maples

##### Also, in Attendance

Richard Morrissey (Planning and Zoning Attorney), Eric Ferraro (Assistant Planner), Russ Reeves (Executive Secretary)

#### **Administrative Items**

- **Adoption of Meeting Minutes from March 20, 2024, by resolution.**

- **S.W. Motions to: Adopt March meeting/hearing minutes** **S.M. seconded.**

|                  | Absent | Yes | No | Abstain | Recused |
|------------------|--------|-----|----|---------|---------|
| Roddy Yagan      |        | X   |    |         |         |
| Sara Wengert     |        | X   |    |         |         |
| Suzanne Spellen  |        | X   |    |         |         |
| Warren Shaw      |        | X   |    |         |         |
| James Rath       |        | X   |    |         |         |
| William Comiskey |        | X   |    |         |         |
| Stephen Maples   |        | X   |    |         |         |

- **Motion to: Adopt March meeting/hearing minutes passed 7-0**

#### **New Business**

**PLPC 2024 0016** – 624-626 Second Avenue (80.47-6-17) [MU-1/N-III]  
Site Plan Review – SEQRA (unlisted)

The Applicant wishes to convert a former commercial building into multi family residential units. The project involves the elimination of rear additions and upgrades to the façade.

- Applicant presentation: Adam Patella
- Commissioner comments and questions to applicant:
  1. W.S. Questions on structure.
  2. S.S. Questions on colors and site features.
  3. S.W. Questions on façade

Written by Eric Ferraro, On Behalf of the Executive Secretary

Additional information regarding the above listed actions is available by contacting the Planning Commission's Assistant Planner, [eric.ferraro@troyny.gov](mailto:eric.ferraro@troyny.gov).

As required by the Americans with Disabilities Act, auxiliary aids and services are available upon request. Please give one-week advance notice for services needed.

4. J.R. Questions on rear of property site features and amenities.
- Request for public comment: 1 member Spoke unofficially with some concerns.
- Commissioner deliberation:
  1. R.Y. Asks after Historic District location/guidelines. Confirmed in Federal Register.
  2. E.F. identifies/clarifies typo of SEQRA classification on agenda. Item constitutes a TYPE II, and not Unlisted action under SEQRA.
- Applicant response: Responds to questions on colors, structure, and façade.

- **J.R. Motions to: Declare Application Complete S.M. seconded.**

|                  | Absent | Yes | No | Abstain | Recused |
|------------------|--------|-----|----|---------|---------|
| Roddy Yagan      |        | X   |    |         |         |
| Sara Wengert     |        | X   |    |         |         |
| Suzanne Spellen  |        | X   |    |         |         |
| Warren Shaw      |        | X   |    |         |         |
| James Rath       |        | X   |    |         |         |
| William Comiskey |        | X   |    |         |         |
| Stephen Maples   |        | X   |    |         |         |

- **Motion to: Declare Application Complete passed 7-0**

- **B.C. Motions to: Schedule Hearing for May 15<sup>th</sup> J.R. seconded.**

|                  | Absent | Yes | No | Abstain | Recused |
|------------------|--------|-----|----|---------|---------|
| Roddy Yagan      |        | X   |    |         |         |
| Sara Wengert     |        | X   |    |         |         |
| Suzanne Spellen  |        | X   |    |         |         |
| Warren Shaw      |        | X   |    |         |         |
| James Rath       |        | X   |    |         |         |
| William Comiskey |        | X   |    |         |         |
| Stephen Maples   |        | X   |    |         |         |

- **Motion to: Schedule Hearing for May 15<sup>th</sup> passed 7-0**

- J.R. motioned to: Adjourn April PC hearing at: 6:40 PM S.W. seconded.**

|                  | Absent | Yes | No | Abstain | Recused |
|------------------|--------|-----|----|---------|---------|
| Roddy Yagan      |        | X   |    |         |         |
| Sara Wengert     |        | X   |    |         |         |
| Suzanne Spellen  |        | X   |    |         |         |
| Warren Shaw      |        | X   |    |         |         |
| James Rath       |        | X   |    |         |         |
| William Comiskey |        | X   |    |         |         |
| Stephen Maples   |        | X   |    |         |         |

- Motion to: Adjourn the April PC hearing at: 6:40 P.M. passed 7-0.**