



## Bureau of Engineering and Code Enforcement

### Application for Approval of Driveway / Curb Cut Construction

#### Applicant Section

**Address of Proposed Construction:** \_\_\_\_\_

**Owner of Property:** \_\_\_\_\_

**Name of Applicant:** \_\_\_\_\_

**Address of Applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

#### Approval Process

A. Applicant is to submit this completed form and site plan to:

Engineering Aide  
Engineering Department  
City of Troy  
433 River St., Ste. 5001  
Troy, New York 12180

B. Upon completion of the review of the application by the Bureau of Engineering it will be necessary to obtain a Work Permit from the Bureau of Code Enforcement **before** construction can begin. There is a fee required for the Work Permit.

C. Curb cut applications are valid for only twelve (12) months after the latest signature and date on this application. After twelve (12) months, a new application must be submitted for approval.

#### Site Plan

Attach to this application a complete and scaled drawing showing all existing rights-of-way, property lines, location of buildings, adjacent street(s), utility poles, fire hydrants, trees, water and sewer lines, drainage structures, limits of construction, proposed structures, cut and fill sections, if any, material to be installed for driveway, proposed planting and proposed alteration to curbing, in conjunction with this project.

Applications which do not include a site plan meeting the above requirements **will not** be accepted.

**Zoning District:** \_\_\_\_\_

In R1 and R2 Zoning Districts, new parking spaces must be located to the rear of the front building line. The Troy Planning Commission is empowered to grant a waiver of this restriction. Paving is required by the Zoning Ordinance for all parking spaces and access thereto. The Zoning Board of Appeals is empowered to grant variances from this requirement.

Paving within the City's right-of-way (from the street paving to the property line), must be at least 6" of concrete or 4" of asphalt (2½" Binder Course, 1½" Top Course) except that on primary streets asphalt shall be 6" of asphalt (2½" Base Course, 2" Binder Course, 1½" Top Course). Primary or secondary street designations will be established by the City of Troy. All pavement surfaces and construction must be per the specifications of the City of Troy.

### **Engineering Department Review**

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reviewed and Approved By \_\_\_\_\_

Title \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

### **Resetting Existing Curb**

1. Sawcut the existing pavement one (1') foot from the existing curb face.
2. Excavate the one (1') foot section of pavement to and including any base pavement and dispose of properly. Salvage the existing curb.
3. Prepare the trench for placement of existing curb.
4. Furnish and place dry concrete setting bed.
5. Distribute, (field cut if necessary), and install existing curb to grade.
6. Furnish and install continuous concrete backup.
7. Furnish and install continuous concrete pavement foundation from new curb face to the line sawcut or jackhammered at one (1') foot from the original curb face, filling concrete up to the level of existing concrete, paving block, or brick base pavement (Minimum 6" depth in all cases).

### **Transition for Resetting Curb**

Transition sections shall be field cut from existing granite curb and installed at all changes in the reset curb reveal from full height and drop sections for driveways and/or ramps. Each drop section for driveways and/or ramps shall consist of two (2) transition sections. These transition sections shall conform to specifications shown on the Standard Detail Sheets.

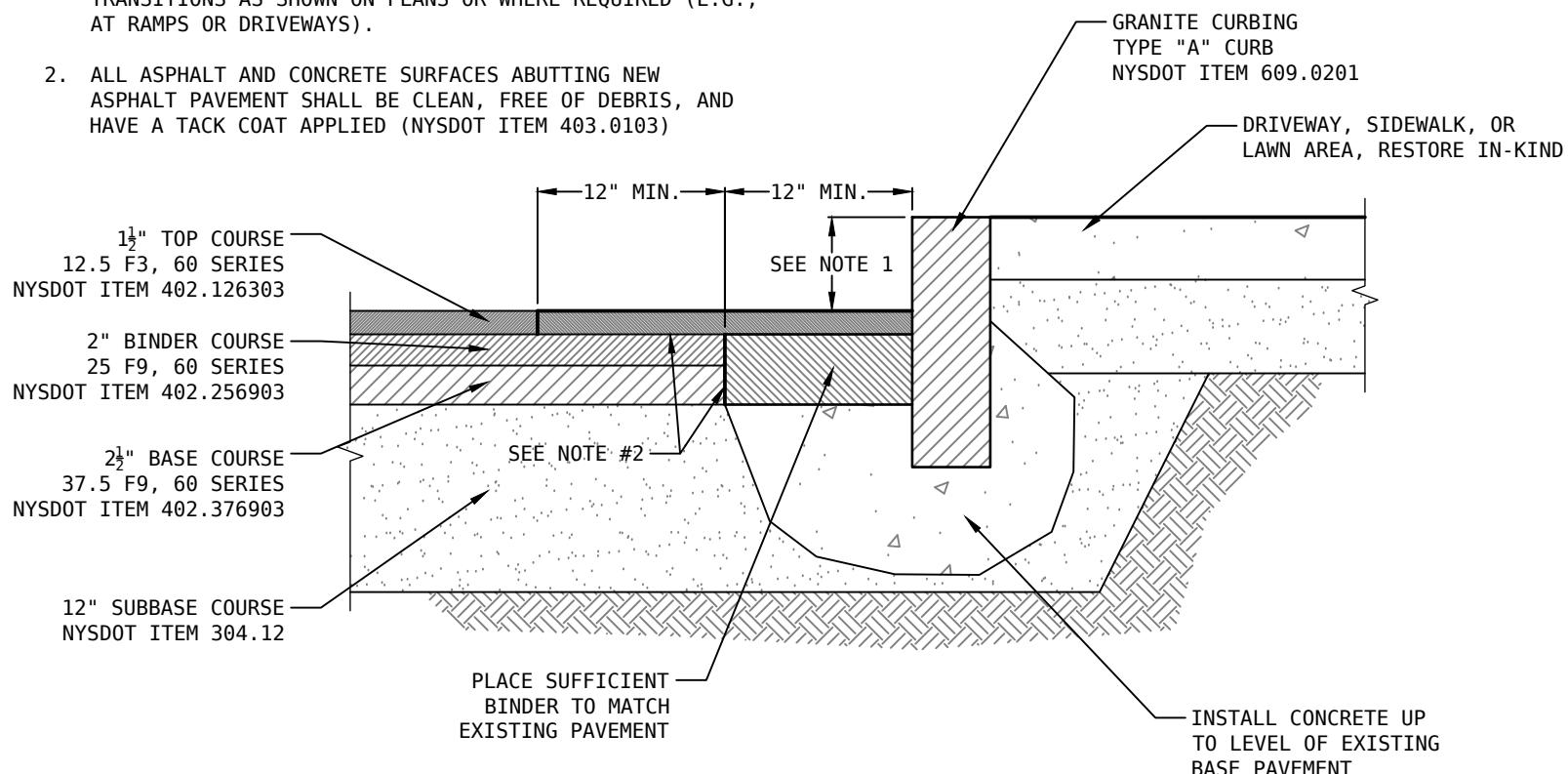
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Bureau of Engineering  
City of Troy  
433 River St., Ste. 5001  
Troy, New York 12180  
(518) 279-7119

NOTES:

1. NEW CURBING HEIGHT SHALL BE SIX INCHES (6"). IN AREAS OF REPLACEMENT, MATCH EXISTING CURBING HEIGHT. PROVIDE TRANSITIONS AS SHOWN ON PLANS OR WHERE REQUIRED (E.G., AT RAMPS OR DRIVEWAYS).
2. ALL ASPHALT AND CONCRETE SURFACES ABUTTING NEW ASPHALT PAVEMENT SHALL BE CLEAN, FREE OF DEBRIS, AND HAVE A TACK COAT APPLIED (NYSDOT ITEM 403.0103)



TYPICAL CURB DETAIL	
City of Troy   Rensselaer County   New York	
REV:	COMMENTS:
DATE:	REV:
REV:	COMMENTS:

DATE: 11/23/2020	
DRAWN: AJV	
APPROVED: AJV	1 of 1
SCALE: N.T.S.	