

# TROY MUNICIPAL CIVIL SERVICE COMMISSION

## Minutes of Meeting January 17, 2017

**Present:** Commissioner Sullivan, Commissioner Scales, Executive Secretary Mahoney

**Absent:** Chairperson Rauh,

**Guests:** Irene Sorriento (COT); Laura Welles (COT)

Commissioner Scales called the meeting to order at 9:35 A.M.

The following items were taken out of order:

- 3) **Establish an eligible list for four (4) years for Grant Writing Specialist, Exam #69741.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Scales, all voted in favor, 2-0.
- 1) **Consider the minutes of the December 20, 2016 special meeting.** Chairperson Rauh is not present today to accept the minutes from the December 20, 2016 special meeting. Commissioner Sullivan and Chairperson Rauh were the only Commissioners present at the December 20, 2016 special meeting and two signatures are required to accept the Civil Service meeting minutes. A motion was made to table the item by Commissioner Scales, seconded by Commissioner Sullivan, all voted in favor, 2-0.
- 2) **Consider a revision to the job specification for Fire Equipment Mechanic.** Executive Secretary Mahoney explained the revisions are to the minimum qualifications to correlate with the Senior Automotive Mechanic position. Following review, a motion was made by Commissioner Scales, seconded by Commissioner Sullivan, all voted in favor, 2-0.

The Commission returned to the regular agenda.

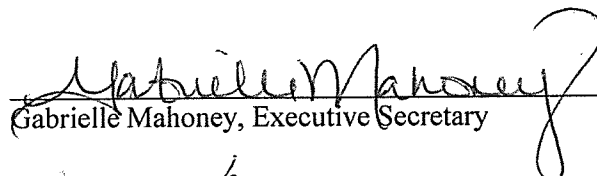
- 4) **Consider the abolishment of two (2) Laborer positions (City of Troy-General Services Unit).** A motion was made by Commissioner Scales, seconded by Commissioner Sullivan, all voted in favor, 2-0.
- 5) **Consider the abolishment of one (1) Account Clerk position (City of Troy-General Services Unit).** A motion was made by Commissioner Scales, seconded by Commissioner Sullivan, all voted in favor, 2-0.
- 6) **Consider the abolishment of one (1) Assessment Clerk position (City of Troy-Finance/Comptroller Unit).** A motion was made by Commissioner Scales, seconded by Commissioner Sullivan, all voted in favor, 2-0.
- 7) **Consider the abolishment of one (1) Assistant Building Plans Examiner position (City of Troy-Planning & Economic Development Unit).** A motion was made by Commissioner Sullivan, seconded by Commissioner Scales, all voted in favor, 2-0.
- 8) **Consider the abolishment of one (1) Senior Clerk position (City of Troy-Public Safety Unit).** A motion was made by Commissioner Sullivan, seconded by Commissioner Scales, all voted in favor, 2-0.
- 9) **Consider the abolishment of one (1) Community Service Officer position (City of Troy-Public Safety Unit).** A motion was made by Commissioner Sullivan, seconded by Commissioner Scales, all voted in favor, 2-0.

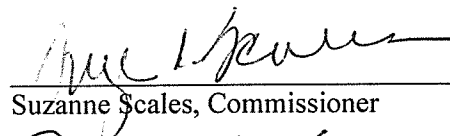
- 10) **Establish a Preferred Eligible List for four (4) years for Account Clerk (City of Troy).** A motion was made by Commissioner Sullivan, seconded by Commissioner Scales, all voted in favor, 2-0.
- 11) **Establish a Preferred Eligible List for four (4) years for Assessment Clerk (City of Troy).** A motion was made by Commissioner Sullivan, seconded by Commissioner Scales, all voted in favor, 2-0.
- 12) **Establish a Preferred Eligible List for four (4) years for Assistant Building Plans Examiner (City of Troy).** A motion was made by Commissioner Sullivan, seconded by Commissioner Scales, all voted in favor, 2-0.
- 13) **Establish a Preferred Eligible List for four (4) years for Senior Clerk (City of Troy).** A motion was made by Commissioner Sullivan, seconded by Commissioner Scales, all voted in favor, 2-0.
- 14) **Establish a Preferred Eligible List for four (4) years for Community Service Officer (City of Troy).** A motion was made by Commissioner Sullivan, seconded by Commissioner Scales, all voted in favor, 2-0.

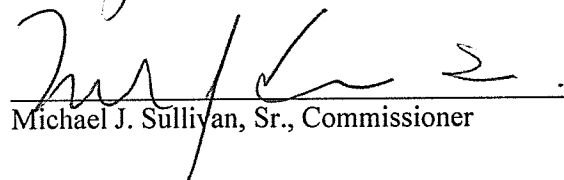
The next meeting is tentatively scheduled for Tuesday, February 14, 2017 at 9:30 A.M., in the Troy City Hall main conference room.

On a motion by Commissioner Sullivan, seconded by Commissioner Scales, the meeting was adjourned at 9:55 a.m.

Respectfully submitted,

  
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Gabrielle Mahoney, Executive Secretary

  
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Suzanne Scales, Commissioner

  
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Michael J. Sullivan, Sr., Commissioner