

# City of Troy Industrial Development Authority

December 10, 2012  
10:10AM  
Meeting Minutes

**Present:** Wallace Altes, Dean Bodnar, Paul Carroll, Tina Urzan, Steve Bouchey, Lisa Kyer, Hon. Robert Doherty, and Louis Anthony

**Absent:** Mary O'Neill

**Also in attendance:** Bill Dunne, Justin Miller, Esq., Monica Kurzejeski, Joe Mazzariello, Selena Skiba and Denee Zeigler

The meeting was called to order at 10:10 a.m.

- I. Approval of the Minutes from the November 19, 2012 board meeting.

**Dean Bodnar made the motion to approve the minutes.**

**Tina Urzan seconded the motion, motion carried.**

- II. New Business

1. Budget

Joe Mazzariello and Selena Skiba presented to the board details about the new ledger system they will be using going forward. It will allow them to produce reports needed by the board quickly and efficiently. The board discussed some of the items on the financial report. Justin Miller mentioned that the \$350,000 should be changed to un-restricted funds as well as free up some old, bad debt listed on the balance sheet. He proposed that the board should take a look at those items at the next meeting.

2. ABO

Justin talked about some of the end of the year reports, surveys and audits that will be going on as part of the end of the year requirements. He also spoke about the Compliance Review that will be taking place for the TLDC.

3. Annual Board Performance Review

Wallace spoke about the annual Board Performance Review that must be filled out and handed into the Governance Committee. He explained that it is confidential. Once handed in it is sent to the ABO.

Dean Bodnar asked if we had received his evaluation that he sent in the mail to City Hall. Neither Denee Zeigler nor Selena Skiba saw the evaluation come through the mail. Dean was asked to resend to Denee's attention.

Hon. Robert Doherty verified that a copy of his board training certificate was received and on file.

Justin Miller also mentioned that we may be hearing from City Station in the future and the O'Neil Owners LLC public hearing will be rescheduled soon.

### III. Adjournment

Wallace Altes suggested that the board break into the individual committees to discuss matters.

**Tina Urzan made the motion to adjourn to committee meetings.**

**Paul Carroll seconded the motion, motion carried.**

The meeting was adjourned at 10:40 a.m.