

TROY MUNICIPAL CIVIL SERVICE COMMISSION

Minutes of Special Meeting

January 3, 2018

Personnel/Civil Service Office

Troy City Hall

433 River Street (Hedley Building), Suite 5001

Present: Chairperson Rauh, Commissioner Sullivan, Executive Secretary Mahoney

Absent: Commissioner Scales

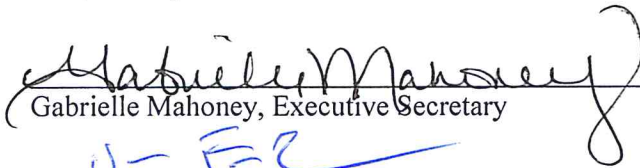
Guests: Irene Sorriento (COT)

Commissioner Sullivan called the meeting to order at 9:30 A.M.

1. **Consider the minutes of the November 21, 2017 meeting.**
Following review, a motion was made to approve the minutes of the November 21, 2017 meeting by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor, 2-0.
2. **Establish an eligible list for four (4) years for Assistant to the Director of Facilities III, Exam #68768.** Following review, a motion was made to establish the eligible list for Assistant to the Director of Facilities III, Exam #68768 by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor, 2-0.
3. **Review and approve the open competitive exam announcement for Security Guard (Troy Public Library).** Following review, a motion was made to approve the open competitive exam announcement for Security Guard (Troy Public Library) by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor, 2-0.
4. **Review and approve the open competitive exam announcement for Executive Secretary.** Following review, a motion was made to approve the open competitive exam announcement for Executive Secretary by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor, 2-0.
5. **Consider a revision to the job specification for Water Plant Maintenance Supervisor.** Following review, a motion was made to revise the job specification for Water Plant Maintenance Supervisor by Commissioner Sullivan, seconded by Chairperson Rauh, all voted in favor, 2-0.

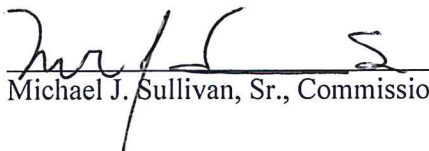
On a motion by Commissioner Sullivan, seconded by Chairperson Rauh, the meeting was adjourned at 9:34 A.M.

Respectfully submitted,


 Gabrielle Mahoney, Executive Secretary


 William Rauh, Chairperson

Suzanne Scales, Commissioner


 Michael J. Sullivan, Sr., Commissioner