

**TROY MUNICIPAL CIVIL SERVICE COMMISSION**  
**Minutes of Meeting**  
**Tuesday, September 18, 2018**  
**Planning Department Conference Room**  
**Troy City Hall**  
**433 River Street (Hedley Building), Suite 5001**

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**Present:** Commissioner Sullivan, Commissioner Scales, Personnel Technician Cheryl Christiansen,  
Deputy Mayor Monica Kurzejeski

**Absent:** Chairperson Bill Rauh, Gabrielle Mahoney

**Guests:** Paul Hicok,

Commissioner Sullivan called the meeting to order at 9:33 A.M.

1. **Consider the minutes of the August 21, 2018 meeting.** Following review, a motion was made by Commissioner Scales to approve the minutes of the August 21, 2018 meeting, seconded by Commissioner Sullivan, all voted in favor: 2-0.
2. **Establish an eligible list for four (4) years for Senior Custodian (o.c.) Exam# 64116.** Following review, a motion was made by Commissioner Scales to establish an eligible list for four years for Senior Custodian (o.c.) Exam# 64116, seconded by Commissioner Sullivan, all voted in favor 2-0.
3. **Establish an eligible list for four (4) years for Police Sergeant (promotional) Exam#78854.** Following review, a motion was made by Commissioner Scales to establish an eligible list for four years for Police Sergeant (promotional) Exam#78854, seconded by Commissioner Sullivan, all voted in favor 2-0.
4. **Consider an MSD-222 for establishing one (1) new position requested by appointing authority to be titled Student Helper.** Following review, a motion was made by Commissioner Scales to establish one (1) new position titled Student Helper, seconded by Commissioner Sullivan, all voted in favor: 2-0.
5. **Consider the reclassification of one (1) Assistant Police Chief position to Deputy Police Chief (COT).** Following review, a motion was made by Commissioner Scales to reclassify one Assistant Police Chief position to Deputy Police Chief, seconded by Commissioner Sullivan, all voted in favor: 2-0.
6. **Consider a revision to job specification for Deputy Police Chief (COT).** Following review, a motion was made by Commissioner Scales to approve the revisions to the job specification for Deputy Police Chief, seconded by Commissioner Sullivan, all voted in favor: 2-0.
7. **Consider a revision to job specification for Assistant Police Chief (COT).** Following review, a motion was made by Commissioner Scales to approve the revisions to the job specification for Assistant Police Chief, seconded by Commissioner Sullivan, all voted in favor: 2-0.

A motion was made by Commissioner Sullivan to adjourn the meeting at 9:40 A.M., seconded by Commissioner Scales, all voted in favor: 2-0.

The next meeting is tentatively scheduled for Tuesday, October 16, 2018 at 9:30 A.M.

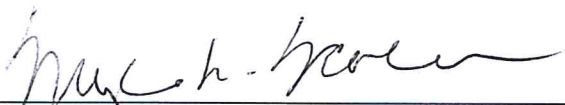
Respectfully submitted,

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Gabrielle Mahoney, Executive Secretary


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William Rauh, Chairperson



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Suzanne Scales, Commissioner



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Michael Sullivan, Commissioner