



# Solid Waste Collection Fee: Exemption Application Form (2019)

City of Troy, New York

Please complete the following exemption application form for the annual refuse collection fee and return this original application by March 1, 2019. City Code requires an inspection and verification of your property. Please immediately report any change in the status or use of the property.

**NOTE – THIS APPLICATION MUST BE SUBMITTED EACH YEAR TO OBTAIN EXEMPTION.**

Parcel ID \*: \_\_\_\_\_

*\*Parcel ID can be found on a previous service charge bill or tax bill OR by contacting the Assessor's Office at (518) 279-7126*

Property Address: \_\_\_\_\_

Type of Property: \_\_\_\_\_

**Owner's Name (Please Print)**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Daytime Phone (including area code) \_\_\_\_\_

Owner's Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Please check one (1) of the boxes below and supply an explanation with any documentation (i.e. private haulers contract/invoice, photos, etc.). If you have any questions or need assistance please call (518) 279-7161.**

- Private Hauler – entire building not using City's garbage, trash, green waste, or recycling collection systems (MUST ATTACH CURRENT PROOF OF THE PRIVATE HAULER THAT SHOWS THE TYPE OF COLLECTION SERVICE FOR THE ADDRESS ABOVE.)
- Vacant Building – Properly Secured, listed on Vacant Building Registry and current on all bills.
- Vacant unit – Partial Exemption (must complete page 2 on the back)
- Enhanced STAR exemption – partial exemption for the owner occupied residential unit

PLEASE DO NOT WRITE BELOW – FOR CITY DOCUMENTATION ONLY

Inspection Results:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: \_\_\_\_\_

Inspector's Signature: \_\_\_\_\_

**VACANT APARTMENT UNIT – PARTIAL EXEMPTION ONLY**

**Only complete this section for exemption of a vacant single unit within a two-family owner-occupied property.**

**§247-8 (l) 3. Public Services – Exemptions – The owner of an Owner-occupied residential premises containing up to two residential units who has elected not to rent such residential unit(s) on a permanent basis shall be entitled to an exemption from the Garbage/Recycling Collection Fee for such non-rented residential unit(s) upon the filing of an exemption application form with Office of Code Enforcement and subsequent verification of such vacancy by Code Enforcement Personnel.**

As the owner of the property listed on the application, I hereby apply for a partial exemption from the City of Troy Solid Waste Collection Fee for the 2019 year.

I hereby certify that I am the owner of the property listed on this application, that I reside within the property, and that I will maintain a vacancy of the other dwelling unit for a period of not less than one year from January 1, 2019 and will, for the same period, permit the property to be used only as a ONE FAMILY DWELLING.

Total number of Apartment/Units in Buildings: \_\_\_\_\_

Number of Vacancies in Building: \_\_\_\_\_

For the reason above, I request to be billed for solid waste collection and services at a rate which is equivalent to a one family dwelling according to my selection above, during the period in which this vacancy is maintained. Should I rent or occupy the vacant unit or sell the property during the year, I understand that the partial exemption status may be revoked. I will notify the City and an adjustment will be made accordingly.

Date: \_\_\_\_\_

Property Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Certified by: \_\_\_\_\_

Code Enforcement Officer



Return this entire form with attachments before March 1, 2019 to:

**City of Troy, NY  
Treasurer’s Office – Solid Waste Collection Fee  
433 River Street, Suite 5001  
Troy, New York 12180**