

TABLED 4/22
5/13
6/25

TROY CIVIL SERVICE COMMISSION
Minutes of Meeting
Tuesday, February 25, 2020
9:30 A.M.
Main Conference Room
Troy City Hall
433 River Street (Hedley Building), Suite 5001

Present: Chairperson Bill Rauh; Commissioner Mike Sullivan; Executive Secretary Gabrielle Mahoney

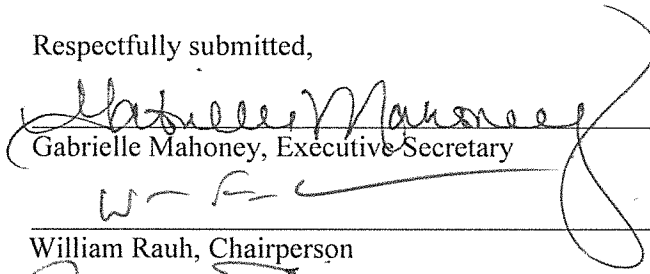
- 1. Consider the minutes of the January 21, 2020 meeting.** Following review, a motion was made by Commissioner Sullivan to approve the minutes of the January 21, 2020 meeting, seconded by Commissioner Rauh, all voted in favor: 2-0.
- 2. Consider an MSD-222 to establish and classify one (1) new position requested by appointing authority to be titled Discovery Coordinator. (COT)** Following review, a motion was made by Commissioner Sullivan to establish a new position for the City of Troy to be titled Discovery Coordinator, seconded by Commissioner Rauh, all voted in favor: 2-0.
- 3. Review and approve the job specification for Discovery Coordinator. (COT)** A motion was made by Commissioner Sullivan to establish and approve the job specification for Discovery Coordinator, seconded by Commissioner Rauh, all voted in favor: 2-0.
- 4. Tabled-Consider an MSD-222 to reclassify one (1) Senior Code Inspector to a new position requested by appointing authority to be titled Senior Building Inspector. (COT)** A motion was made by Commissioner Sullivan to table, seconded by Commissioner Rauh, all voted in favor: 2-0.
- 5. Tabled-Review and approve the job specification for Senior Building Inspector. (COT)** A motion was made by Commissioner Sullivan to table, seconded by Commissioner Rauh, all voted in favor: 2-0.
- 6. Consider an MSD-222A to establish one (1) additional position of Code Inspector. (COT)** Following review, a motion was made by Commissioner Sullivan to establish one additional position of Code Inspector for the City of Troy Appointing Authority, seconded by Commissioner Rauh, all voted in favor: 2-0.
- 7. Establish an eligible list for four (4) years for Electronic Technician (o.c.) Exam #67304. (COT)** Following review, a motion was made by Commissioner Sullivan to establish an eligible list for four (4) years for the open competitive Electronic Technician Exam #67304, seconded by Commissioner Rauh, all voted in favor: 2-0.
- 8. Review the open competitive exam announcement for GIS Technician (o.c.), Exam #61716.** Following review, a motion was made by Commissioner Sullivan to approve the exam announcement, seconded by Commissioner Rauh, all voted in favor: 2-0.
- 9. Review the open competitive exam announcement for Purchasing Agent (o.c.) Exam #64236.** Following review, a motion was made by Commissioner Sullivan to approve the exam announcement, seconded by Commissioner Rauh, all voted in favor: 2-0.

10. Review and approve the Troy Civil Service Commission Annual Report for 2019. Following review, a motion was made by Commissioner Sullivan to approve the Troy Civil Service Commission Annual Report for 2019, seconded by Commissioner Rauh, all voted in favor: 2-0.

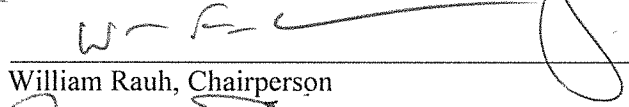
A motion was made by Commissioner Sullivan to adjourn the meeting at 10:01 A.M., seconded by Chairperson Bill Rauh, all voted in favor: 2-0.

The next meeting is tentatively scheduled for March 24, 2020 at 9:30 A.M.

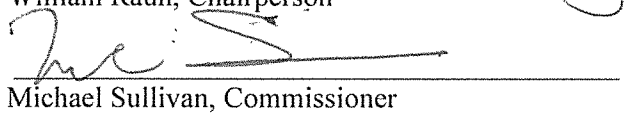
Respectfully submitted,



Gabrielle Mahoney, Executive Secretary



William Rauh, Chairperson



Michael Sullivan, Commissioner