



GENEALOGY SEARCH REQUEST

Marriage Records

The Troy City Clerk's office performs genealogical searches for marriages only. If you require birth or death records, contact the Office of Vital Records at (518) 279-7309 or go to <http://www.troyny.gov/departments/vital-records/genealogy/>.

New York State began statewide registration of births, marriages, and deaths in 1880-81. Compliance with the law was uneven for several decades, so certificates are lacking for many events. Marriage records for the City of Troy date back to November 1881, and a transcript—not an image or photocopy—can be provided for records we have on file. The City Clerk's office only holds New York State-issued marriage records; church records are held by the church or, in some cases, may have been donated to the Hart Cluett Museum (<https://www.hartcluett.org/library>).

No information shall be released unless the marriage record has been on file for 50 years and both parties to the marriage are deceased. The time period can be waived if the applicant is a descendant and provides documentation of direct line descent. A party acting on behalf of a descendant shall provide notarized documentation that the direct descendant authorized the party to make this application on their behalf.

Keep in mind that records are on file in the municipality where the license was originally applied for, not where the ceremony took place (for example, if a couple obtained a license in East Greenbush and had the ceremony in Troy; the record would be on file in East Greenbush).

If you are unsure where in New York State the license was filed, submit your request through the New York State Department of Health:
https://www.health.ny.gov/vital_records/genealogy.htm

If the marriage license was filed with the Troy City Clerk, complete the following page and mail your request directly to: Troy City Clerk, 433 River Street, Troy, NY 12180. Enclose a check or money order for \$22.00 made payable to "Troy City Clerk" for each search. The fee covers the cost of the search, not the cost of the record. The fee still applies even if the record was not found. It may take up to one week to complete the search.



**GENEALOGY SEARCH REQUEST
For City of Troy, New York**

Marriage Record

Spouse #1 Name:	
Spouse #2 Name:	
Date of Marriage:	

- 1) For what purpose is this record requested? _____
- 2) What is your relationship to the persons whose record is requested?

- 3) If you are requesting a waiver of the 50-year restriction, enclose documentation of direct line descent.
- 4) If you are acting on behalf of a descendant, enclose notarized documentation that the direct descendant authorized you to make this application.
- 5) Enclose a check or money order for \$22.00 made payable to "Troy City Clerk".

By signing below, I hereby affirm, under penalty of perjury, that to the best of my knowledge, the persons named above are deceased.

Signature: _____

Date: _____

Print your name: _____

Mailing Address: _____

Phone Number: _____