

**TROY CIVIL SERVICE COMMISSION**

**Meeting Minutes**

**Tuesday, May 18, 2021**

**9:30 A.M.**

**Live Webcast: [www.youtube.com/troyny](http://www.youtube.com/troyny)**

**Present:** Commissioner Mike Sullivan, Commissioner Ellen Fogarty, Personnel Technician Cheryl Christiansen

**Absent:** Chairperson Bill Rauh, Executive Secretary Gabrielle Mahoney

1. **Consider the minutes of the February 16, 2021 meeting.** Commissioner Sullivan made a motion to Table, seconded Commissioner Fogarty all voted in favor: 2-0, 1 absent.
2. **Consider the minutes of the April 20, 2021 meeting.** Following review, a motion was made by Commissioner Sullivan to approve the minutes of the April 20, 2021 meeting, seconded by Commissioner Fogarty, all voted in favor: 2-0, 1 absent.
3. **Consider an MSD-222 to establish one (1) new position requested by Troy School District Appointing Authority to be titled Director of School Lunch.** Following review, a motion was made by Commissioner Sullivan to establish one (1) new position classified as Director of School Lunch for the Troy School District Appointing Authority, seconded by Commissioner Fogarty, all voted in favor: 2-0, 1 absent.
4. **Establish a job specification for Director of School Lunch (TSD).** A motion was made by Commissioner Sullivan to establish and approve the job specification for Director of School Lunch, seconded by Commissioner Fogarty, all voted in favor: 2-0, 1 absent.
5. **Consider an MSD-222a to establish six (6) additional Police Officer positions for the City of Troy Appointing Authority.** Following review, a motion was made by Commissioner Sullivan to establish six (6) additional positions of Police Officer for the City of Troy Appointing Authority, seconded by Commissioner Fogarty, all voted in favor: 2-0, 1 absent.
6. **Review the open competitive exam announcement for CDBG Technician, Exam #63109.** Following review, a motion was made by Commissioner Sullivan to approve the exam announcement for CDBG Technician, Exam #63109, seconded by Commissioner Fogarty, all voted in favor: 2-0, 1 absent.
7. **Review the open competitive exam announcement for Solid Waste and Litter Enforcement Officer, Exam #63412.** Following review, a motion was made by Commissioner Sullivan to approve the exam announcement for Solid Waste and Litter Enforcement Officer, Exam #63412, seconded by Commissioner Fogarty, all voted in favor: 2-0, 1 absent.
8. **Review the open competitive exam announcement for Recycling Specialist, Exam #62099.** Following review, a motion was made by Commissioner Sullivan to approve the exam announcement for Recycling Specialist, Exam #62099, seconded by Commissioner Fogarty, all voted in favor: 2-0, 1 absent.

9. **Consider an MSD-222a to establish one (1) additional Librarian I position for the Troy Public Library.** Following review, a motion was made by Commissioner Sullivan to establish one (1) additional position of Librarian I for the Troy Public Library Appointing Authority, seconded by Commissioner Fogarty, all voted in favor: 2-0, 1 absent.
10. **Review certification of Troy Housing Authority Payroll for 2021.** Following review, a motion was made by Commissioner Sullivan to approve the Troy Housing Authority Payroll Certification for 2021, seconded by Commissioner Fogarty, all voted in favor: 2-0, 1 absent.
11. **Review certification of Troy School District Payroll for 2021.** Following review, a motion was made by Commissioner Sullivan to approve the Troy School District Payroll Certification for 2021, seconded by Commissioner Fogarty, all voted in favor: 2-0, 1 absent.
12. **Review certification of Troy Public Library Payroll for 2021.** Following review, a motion was made by Commissioner Sullivan to approve the Troy Public Library Payroll Certification for 2021, seconded by Commissioner Fogarty, all voted in favor: 2-0, 1 absent.

A motion was made by Commissioner Sullivan to adjourn the meeting at 9:44 A.M., seconded by Commissioner Fogarty all voted in favor: 2-0, 1 absent.

The next meeting is tentatively scheduled for June 15, 2021 at 9:30 A.M.

Respectfully submitted,

*Absent*

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Gabrielle Mahoney, Executive Secretary

*Absent*

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William Rauh, Chairperson



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Mike Sullivan, Commissioner



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Ellen Fogarty, Commissioner