

TROY CIVIL SERVICE COMMISSION**Meeting Minutes****Tuesday, July 20, 2021****9:30 A.M.****Troy City Hall****433 River Street, Suite 5001****Troy, NY 12180**

Present: Commissioner Mike Sullivan, Commissioner Ellen Fogarty, Executive Secretary Gabrielle Mahoney

Commissioner Sullivan called the meeting to order at 9:35 A.M.

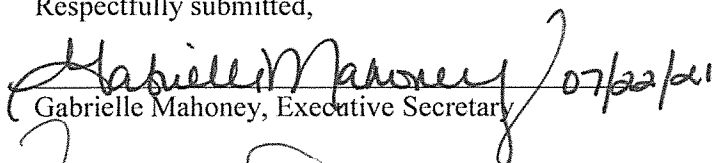
1. **Consider the minutes of the June 15, 2021 meeting.** Following review, a motion was made by Commissioner Fogarty to approve the minutes of the June 15, 2021 meeting, seconded by Commissioner Sullivan, all voted in favor: 2-0
2. **Establish an open competitive eligible list for four (4) years for GIS Technician, Exam #61716.** Following review, a motion was made by Commissioner Fogarty to establish the open competitive eligible list for four (4) years for GIS Technician, Exam #61716, seconded by Commissioner Sullivan, all voted in favor: 2-0
3. **Establish an open competitive eligible list for four (4) years for Account Clerk, Exam #2102.** Following review, a motion was made by Commissioner Fogarty to establish the open competitive eligible list for four (4) years for Account Clerk, Exam #2102, seconded by Commissioner Sullivan, all voted in favor: 2-0
4. **Establish an open competitive eligible list for four (4) years for Executive Secretary, Exam #68641.** Following review, a motion was made by Commissioner Fogarty to establish the open competitive eligible list for four (4) years for Executive Secretary, Exam #68641, seconded by Commissioner Sullivan, all voted in favor: 2-0
5. **Establish a promotional eligible list for four (4) years for Assistant Police Chief, Exam #75758.** Following review, a motion was made by Commissioner Fogarty to establish the promotional eligible list for four (4) years for Assistant Police Chief, Exam #75758, seconded by Commissioner Sullivan, all voted in favor: 2-0
6. **Consider an MSD-222 to establish one (1) position of Deputy Treasurer (Troy School District) for the Troy School District Appointing Authority.** Following review of the MSD-222, a motion was made by Commissioner Fogarty to establish and classify one (1) position of Deputy Treasurer (Troy School District) for the Troy School District Appointing Authority, seconded by Commissioner Sullivan, all voted in favor: 2-0
7. **Consider an MSD-222 to reclassify one (1) Assistant Building Plans Examiner to the classification of Plans Examiner for the City of Troy Appointing Authority.** Following review of the MSD-222, a motion was made by Commissioner Fogarty to reclassify one (1) Assistant Building Plans Examiner to the classification of Plans Examiner for the City of Troy Appointing Authority, seconded by Commissioner Sullivan, all voted in favor: 2-0
8. **Consider an MSD-222 to reclassify one (1) Assistant Planner to CDBG Project Manager for the City of Troy Appointing Authority.** Following review of the MSD-222, a motion was made by Commissioner Fogarty to reclassify one (1) Assistant Planner to the classification of CDBG Project Manager for the City of Troy Appointing Authority, seconded by Commissioner Sullivan, all voted in favor: 2-0
9. **Establish a job specification for CDBG Project Manager.** Following review, a motion was made by Commissioner Fogarty to establish and approve the job specification for CDBG Project Manager, seconded by Commissioner Sullivan, all voted in favor: 2-0


10. Consider an MSD-222A to establish one (1) additional temporary position of Deputy City Clerk for the City of Troy, City Council Appointing Authority. Following review, a motion was made by Commissioner Fogarty to establish one (1) additional temporary position of Deputy City Clerk for the City of Troy, City Council Appointing Authority, seconded by Commissioner Sullivan, all voted in favor: 2-0
11. Consider an MSD-222A to establish six (6) additional positions of Watchperson for the City of Troy Appointing Authority. Following review, a motion was made by Commissioner Fogarty to establish (6) additional positions of Watchperson for the City of Troy Appointing Authority, seconded by Commissioner Sullivan, all voted in favor: 2-0
12. Consider the resolution to amend the Troy Civil Service Rules, Appendix A with the addition of Exempt title: Deputy Treasurer (Troy School District). The resolution was presented at the Commission's Public Hearing immediately preceding the regularly scheduled meeting. A motion was made by Commissioner Fogarty to approve the resolution to amend the Troy Civil Service Rules, Appendix A with the addition of Exempt title: Deputy Treasurer (Troy School District), seconded by Commissioner Sullivan, all voted in favor, 2-0.
13. Consider the resolution to amend the Troy Civil Service Rules, Appendix B with the addition of Non-Competitive title: Library Pages. The resolution was presented at the Commission's Public Hearing immediately preceding the regularly scheduled meeting. A motion was made by Commissioner Fogarty to approve the resolution to amend the Troy Civil Service Rules, Appendix B with the addition of Non-Competitive title: Library Pages, seconded by Commissioner Sullivan, all voted in favor, 2-0.
14. Consider the resolution to amend the Troy Civil Service Rules, Appendix B with the addition of Non-Competitive title: Senior Building Maintenance Persons. The resolution was presented at the Commission's Public Hearing immediately preceding the regularly scheduled meeting. A motion was made by Commissioner Fogarty to approve the resolution to amend the Troy Civil Service Rules, Appendix B with the addition of Non-Competitive title: Senior Building Maintenance Persons, seconded by Commissioner Sullivan, all voted in favor, 2-0.
15. Consider the resolution to amend the Troy Civil Service Rules, Appendix B with the addition of Non-Competitive title: Senior Automotive Mechanic Helpers. The resolution was presented at the Commission's Public Hearing immediately preceding the regularly scheduled meeting. A motion was made by Commissioner Fogarty to approve the resolution to amend the Troy Civil Service Rules, Appendix B with the addition of Non-Competitive title: Senior Automotive Mechanic Helpers, seconded by Commissioner Sullivan, all voted in favor, 2-0.

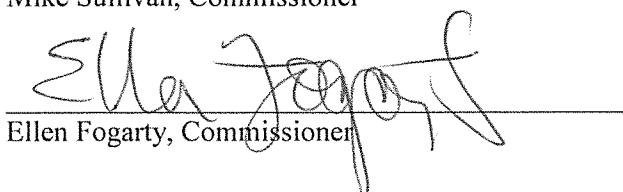
A motion was made by Commissioner Sullivan to adjourn the meeting at 9:57 A.M., seconded by Commissioner Fogarty, all voted in favor: 2-0.

The next regular meeting is tentatively scheduled for August 17, 2021 at 9:30 A.M.

Respectfully submitted,


Gabrielle Mahoney, Executive Secretary


Mike Sullivan, Commissioner


Ellen Fogarty, Commissioner