

TROY CIVIL SERVICE COMMISSION

Meeting Minutes

Tuesday, October 19, 2021

9:30 A.M.

Troy City Hall

433 River Street, Suite 5001

Troy, NY 12180

Present: Commissioner Mike Sullivan, Commissioner Ellen Fogarty, Commissioner William Barhold, Executive Secretary Gabrielle Mahoney, Personnel Technician Cheryl Christiansen.

- 1. Consider the minutes of the September 29, 2021 meeting.** Following review, a motion was made by Commissioner Fogarty to approve the minutes of the September 29, 2021 meeting, seconded by Commissioner Sullivan, all voted in favor: 2- 1 abstained.
- 2. Consider an MSD-222 to reclassify one (1) Personnel Technician to one (1) Senior Account Clerk for the City of Troy Appointing Authority, Public Safety Unit.** Following review of the MSD-222, a motion was made by Commissioner Fogarty to reclassify one (1) Personnel Technician to one (1) Senior Account Clerk for the City of Troy Appointing Authority, Public Safety Unit, seconded by Commissioner Sullivan, all voted in favor: 3-0
- 3. Consider an MSD-222 to reclassify one (1) Auto Mechanic Helper to one (1) Automotive Mechanic for the City of Troy Appointing Authority, General Services Unit.** Following review of the MSD-222, a motion was made by Commissioner Fogarty to reclassify one (1) Auto Mechanic Helper to one (1) Automotive Mechanic for the City of Troy Appointing Authority, General Services Unit., seconded by Commissioner Sullivan, all voted in favor: 3-0
- 4. Consider a revision to the job specification for Deputy Fire Chief (COT).** Following review, a motion was made by Commissioner Fogarty to revise the job specification for Deputy Fire Chief (COT), seconded by Commissioner Sullivan, all voted in favor: 3-0.
- 5. Consider a revision to the job specification for Assistant Fire Chief (COT).** Following review, a motion was made by Commissioner Fogarty to revise the job specification for Assistant Fire Chief (COT), seconded by Commissioner Sullivan, all voted in favor: 3-0.
- 6. Consider a revision to the job specification for Fire Chief (COT).** Following review, a motion was made by Commissioner Fogarty to revise the job specification for Fire Chief (COT), seconded by Commissioner Sullivan, all voted in favor: 3-0.
- 7. Review the promotional exam announcement for Deputy Fire Chief, Exam #79863.** Following review, a motion was made by Commissioner Fogarty to approve the promotional exam announcement for Deputy Fire Chief, Exam #79863, seconded by Commissioner Sullivan, all voted in favor: 3-0
- 8. Review the promotional exam announcement for Fire Chief, Exam #79864.** Following review, a motion was made by Commissioner Fogarty to approve the promotional exam announcement for Fire Chief, Exam #79864, seconded by Commissioner Sullivan, all voted in favor: 3-0
- 9. Review certification of City of Troy Payroll for 2021.** Following review, a motion was made by Commissioner Fogarty to approve the City of Troy Payroll Certification for 2021, seconded by Commissioner Sullivan, all voted in favor: 3-0

10. Establish an open competitive eligible list for four (4) years for Assistant Code Inspector, Exam #60457. Following review, a motion was made by Commissioner Fogarty to establish the open competitive eligible list for four (4) years for Assistant Code Inspector, Exam #60457, seconded by Commissioner Sullivan, all voted in favor: 3-0

11. Establish an open competitive eligible list for four (4) years for Code Inspector, Exam #66957. Following review, a motion was made by Commissioner Fogarty to establish the open competitive eligible list for four (4) years for Code Inspector, Exam #66957, seconded by Commissioner Sullivan, all voted in favor: 3-0

12. Establish an open competitive eligible list for four (4) years for Senior Code Inspector, Exam #65221. Following review, a motion was made by Commissioner Fogarty to establish the open competitive eligible list for four (4) years for Senior Code Inspector, Exam #65221, seconded by Commissioner Sullivan, all voted in favor: 3-0

13. Establish a promotional eligible list for four (4) years for Senior Building Inspector, Exam #73483. Following review, a motion was made by Commissioner Fogarty to establish the promotional eligible list for four (4) years for Senior Building Inspector, Exam #73483, seconded by Commissioner Sullivan, all voted in favor: 3-0

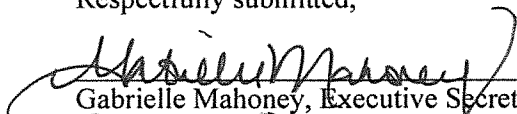
14. Consider an MSD-222A to establish one (1) additional position of Maintenance Helper for the Troy Housing Authority appointing authority. Following review, a motion was made by Commissioner Fogarty to establish one (1) additional position of Maintenance Helper for the Troy Housing Authority appointing authority, seconded by Commissioner Sullivan, all voted in favor: 3-0

15. Consider an MSD-222A to establish one (1) additional position of Account Clerk for the Troy Housing Authority appointing authority. Following review, a motion was made by Commissioner Fogarty to establish one (1) additional position of Account Clerk for the Troy Housing Authority appointing authority, seconded by Commissioner Sullivan, all voted in favor: 3-0


A motion was made by Commissioner Sullivan to adjourn the meeting at 9:50 A.M., seconded by Commissioner Fogarty all voted in favor: 3-0

The next meeting is tentatively scheduled for November 16, 2021 at 9:30 A.M.

Respectfully submitted,



Gabrielle Mahoney, Executive Secretary



Mike Sullivan, Commissioner



Ellen Fogarty, Commissioner



William Barhoid, Commissioner