

Mike Sullivan
William Barhold

TROY CIVIL SERVICE COMMISSION
Meeting Minutes
Tuesday, December 21, 2021
9:30 A.M.
Troy City Hall
433 River Street, Suite 5001
Troy, NY 12180

Present: Chairperson Mike Sullivan, Commissioner William Barhold, Executive Secretary Gabrielle Mahoney.
Absent: Chairperson Fogarty.

Commissioner Sullivan called the meeting to order at 9:32A.M.

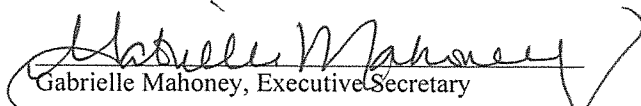
1. **Consider the minutes of the November 16, 2021 meeting.** Following review, a motion was made by Commissioner Barhold to approve the minutes of the November 16, 2021 meeting, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1-absent.
2. **Establish an open competitive eligible list for four (4) years for Recycling Specialist, Exam # 62099.** Following review, a motion was made by Commissioner Barhold to establish the open competitive eligible list for four (4) years for Recycling Specialist, Exam # 62099, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1-absent.
3. **Establish an open competitive eligible list for four (4) years for Solid Waste & Litter Enforcement Officer, Exam #63412.** Following review, a motion was made by Commissioner Barhold to establish the open competitive eligible list for four (4) years for Solid Waste & Litter Enforcement Officer, Exam #63412, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1-absent.
4. **Establish an open competitive eligible list for four (4) years for Library Assistant, Exam #2104.** Following review, a motion was made by Commissioner Barhold to establish the open competitive eligible list for four (4) years for Library Assistant, Exam #2104, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1-absent.
5. **Review and approve or disapprove a lateral transfer request made by the Troy Police Department for one (1) Police Officer from the Town of Hyde Park Police Department (COT).** Following review, a motion was made by Commissioner Barhold to approve the lateral transfer request made by the Troy Police Department for one (1) Police Officer from the Town of Hyde Park Police Department (COT), seconded by Commissioner Sullivan, all voted in favor: 2-0, 1-absent.
6. **Consider an MSD-222 to establish and classify one (1) new position requested by City of Troy Appointing Authority to be titled Housing Compliance Clerk.** Following review of the MSD-222, a motion was made by Commissioner Barhold to establish and classify one (1) Housing Compliance Clerk for the City of Troy Appointing Authority, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1-absent.
7. **Consider an MSD-222 to establish one (1) new position requested by City of Troy Appointing Authority to be titled Traffic Engineer.** Following review of the MSD-222, a motion was made by Commissioner Barhold to establish one (1) new position requested by City of Troy Appointing Authority to be titled Traffic Engineer, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1-absent.
8. **Establish a Civil Service job specification for Traffic Engineer.** Following review, a motion was made by Commissioner Barhold to establish the job specification for Traffic Engineer (COT), seconded by Commissioner Sullivan, all voted in favor: 2-0, 1-absent.


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9. **Review the open competitive exam announcement for Discovery Coordinator, Exam #60980.** Following review, a motion was made by Commissioner Barhold to approve the open competitive exam announcement for Discovery Coordinator, Exam #60980, seconded by Commissioner Sullivan, all voted in favor: all voted in favor: 2-0, 1-absent.
10. **Review the open competitive exam announcement for Youth Services Specialist, Exam #62109.** Following review, a motion was made by Commissioner Barhold to approve the open competitive exam announcement for Youth Services Specialist, Exam #62109, seconded by Commissioner Sullivan, all voted in favor: all voted in favor: 2-0, 1-absent.
11. **Consider a revision to the job specification for Assessment Clerk.** Following review, a motion was made by Commissioner Barhold to revise the job specification for Assessment Clerk (COT), seconded by Commissioner Sullivan, all voted in favor: 2-0, 1-absent.
12. **Review the open competitive exam announcement for Assessment Clerk, Exam #68423.** Following review, a motion was made by Commissioner Barhold to approve the open competitive exam announcement for Assessment Clerk, Exam #68423, seconded by Commissioner Sullivan, all voted in favor: all voted in favor: 2-0, 1-absent.
13. **Review the open competitive exam announcement for Deputy Registrar of Vital Statistics, Exam #69439.** Following review, a motion was made by Commissioner Barhold to approve the open competitive exam announcement for Deputy Registrar of Vital Statistics, Exam #69439, seconded by Commissioner Sullivan, all voted in favor: all voted in favor: 2-0, 1-absent.
14. **Consider an MSD -222A to establish one (1) additional position of Account Clerk for the City of Troy Appointing Authority, General Services Unit.** Following review, a motion was made by Commissioner Barhold to establish one (1) additional position of Account Clerk for the City of Troy Appointing Authority, General Services Unit, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1-absent.
15. **Consider an MSD -222A to establish two (2) additional positions of Sanitation Person for the City of Troy Appointing Authority, General Services Unit.** Following review, a motion was made by Commissioner Barhold to establish two (2) additional positions of Sanitation Person for the City of Troy Appointing Authority, General Services Unit, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1-absent.
16. **Consider an MSD -222A to establish one (1) additional position of Sign Maintenance Person for the City of Troy Appointing Authority, General Services Unit.** Following review, a motion was made by Commissioner Barhold to establish one (1) additional position of Sign Maintenance Person for the City of Troy Appointing Authority, General Services Unit, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1-absent.
17. **Consider an MSD -222A to establish one (1) additional position of Building Maintenance Mechanic for the City of Troy Appointing Authority, General Services Unit.** Following review, a motion was made by Commissioner Barhold to establish one (1) additional position of Building Maintenance Mechanic for the City of Troy Appointing Authority, General Services Unit, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1-absent.

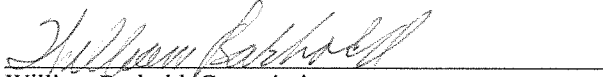
A motion was made by Commissioner Sullivan to adjourn the meeting at 9:48A.M., seconded by Commissioner Barhold all voted in favor: 2-0, 1Absent.

Respectfully submitted,


Gabrielle Mahoney, Executive Secretary


Mike Sullivan, Chairperson

Absent
Ellen Fogarty, Commissioner


William Barhold, Commissioner

The next meeting is tentatively scheduled for January 18, 2022 at 9:30 A.M.