

TROY CIVIL SERVICE COMMISSION
Meeting Minutes
Tuesday, January 18, 2022
9:30 A.M.
Troy City Hall
433 River Street, Suite 5001
Troy, NY 12180

Present: Chairperson Mike Sullivan, Commissioner William Barhold, Executive Secretary Gabrielle Mahoney.
Absent: Commissioner Fogarty.

Chairperson Sullivan called the meeting to order at 9:36 A.M.

1. **Consider the minutes of the December 21, 2021 meeting.** Following review, a motion was made by Commissioner Sullivan to approve the minutes of the December 21, 2021 meeting, seconded by Commissioner Barhold, all voted in favor: 2-0, 1-absent.
2. **Consider an MSD-222A to establish one (1) additional position of Human Resources Generalist for the Troy School District Appointing Authority.** Following review, a motion was made by Commissioner Sullivan to establish one (1) additional position of Human Resources Generalist for the Troy School District Appointing Authority, seconded by Commissioner Barhold, all voted in favor: 2-0, 1-absent.
3. **Consider an MSD-222A to establish one (1) additional position of Account Clerk for the Troy Housing Authority Appointing Authority.** Following review, a motion was made by Commissioner Sullivan to establish one (1) additional position of Account Clerk for the Troy Housing Authority Appointing Authority, seconded by Commissioner Barhold, all voted in favor: 2-0, 1-absent.
4. **Consider a revision to the job specification for Personnel Technician.** Following review, a motion was made by Commissioner Sullivan to revise the job specification for Personnel Technician, seconded by Commissioner Barhold, all voted in favor: 2-0, 1-absent.
5. **Consider an MSD-222A to establish one (1) additional position of Personnel Technician for the City of Troy Appointing Authority, Finance Unit.** Following review, a motion was made by Commissioner Sullivan to establish one (1) additional position of Personnel Technician for the City of Troy Appointing Authority, Finance Unit, seconded by Commissioner Barhold, all voted in favor: 2-0, 1-absent.
6. **Consider an MSD-222 to establish two (2) additional positions of Deputy Corporation Counsel for the City of Troy Appointing Authority, Law Unit.** Following review of the MSD-222, a motion was made by Commissioner Sullivan to establish two (2) additional positions of Deputy Corporation Counsel for the City of Troy Appointing Authority, Law Unit, seconded by Commissioner Barhold, all voted in favor: 2-0, 1-absent.
7. **Exempt class review of (2) Deputy Corporation Counsel positions to determine if it still meets the criteria for placement in the Exempt Class.** Following review, Commissioner Sullivan motioned to affirm that (2) Deputy Corporation Counsel positions meet the criteria for placement in the Exempt Class, seconded by Commissioner Barhold, all voted in favor: 2-0, 1-absent.
8. **Consider an MSD-222 to reclassify one (1) Community Service Liaison to Junior Administrative Assistant for the City of Troy Appointing Authority, Public Safety Unit.** Following review of the MSD-222, a motion was made by Commissioner Sullivan to reclassify one (1) Community Service Liaison to Junior Administrative Assistant for the City of Troy Appointing Authority, Public Safety Unit, seconded by Commissioner Barhold, all voted in favor: 2-0, 1-absent.
9. **Establish a promotional eligible list for four (4) years for Water Plant Operator, Exam #75316.** Following review, a motion was made by Commissioner Sullivan to approve the promotional eligible list for four (4) years for Water Plant Operator, Exam #75316, seconded by Commissioner Barhold, all voted in favor: 2-0, 1-absent.
10. **Establish a promotional eligible list for four (4) years for Senior Water Plant Operator, Exam #74239.** Following review, a motion was made by Commissioner Sullivan to approve the promotional

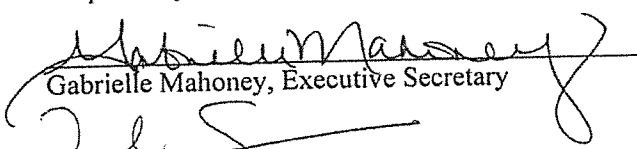
eligible list for four (4) years for Senior Water Plant Operator, Exam #74239, seconded by Commissioner Barhold, all voted in favor: 2-0, 1-absent.

11. **Establish an open competitive eligible list for four (4) years for Senior Water Plant Operator, Exam #61448.** Following review, a motion was made by Commissioner Sullivan to establish the open competitive eligible list for four (4) years for Senior Water Plant Operator, Exam #61448, seconded by Commissioner Barhold, all voted in favor: 2-0, 1-absent.
12. **Establish a promotional eligible list for four (4) years for Assistant Supervising Water Plant Operator, Exam #70193.** Following review, a motion was made by Commissioner Sullivan to approve the promotional eligible list for four (4) years for Assistant Supervising Water Plant Operator, Exam #70193, seconded by Commissioner Barhold, all voted in favor: 2-0, 1-absent.
13. **Establish an open competitive eligible list for four (4) years for Assistant Supervising Water Plant Operator, Exam #61267.** Following review, a motion was made by Commissioner Sullivan to establish the open competitive eligible list for four (4) years for Assistant Supervising Water Plant Operator, Exam #61267, seconded by Commissioner Barhold, all voted in favor: 2-0, 1-absent.
14. **Establish a promotional eligible list for four (4) years for Supervising Water Plant Operator, Exam #70190.** Following review, a motion was made by Commissioner Sullivan to approve the promotional eligible list for four (4) years for Supervising Water Plant Operator, Exam #70190, seconded by Commissioner Barhold, all voted in favor: 2-0, 1-absent.
15. **Establish an open competitive eligible list for four (4) years for Supervising Water Plant Operator, Exam #61165.** Following review, a motion was made by Commissioner Sullivan to establish the open competitive eligible list for four (4) years for Supervising Water Plant Operator, Exam #61165, seconded by Commissioner Barhold, all voted in favor: 2-0, 1-absent.
16. **Establish an open competitive eligible list for four (4) years for Assistant Operations Manager (Water Plant), Exam #69464.** Following review, a motion was made by Commissioner Sullivan to establish the open competitive eligible list for four (4) years for Assistant Operations Manager (Water Plant), Exam #69464, seconded by Commissioner Barhold, all voted in favor: 2-0, 1-absent.
17. **Review and approve or disapprove a lateral transfer request received from the Troy Police Department for one (1) Police Officer from the Town of East Greenbush Police Department (COT).** Following review, a motion was made by Commissioner Sullivan to approve the lateral transfer request received from the Troy Police Department for one (1) Police Officer from the Town of East Greenbush Police Department (COT), seconded by Commissioner Barhold, all voted in favor: 2-0, 1-absent.


A motion was made by Commissioner Sullivan to adjourn the meeting at 9:55 A.M., seconded by Commissioner Barhold all voted in favor: 2-0, 1-absent.

The next meeting is tentatively scheduled for February 15, 2022 at 9:30 A.M.

Respectfully submitted,



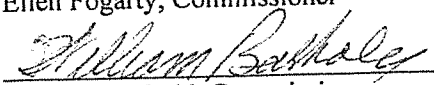
Gabrielle Mahoney, Executive Secretary



Mike Sullivan, Commissioner

Absent

Ellen Fogarty, Commissioner



William Barhold, Commissioner